

ALLAMAKEE COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
MONDAY, JUNE 18, 2018 – HIGH SCHOOL LIBRARY  
5:30 P.M.

I. Roll

Board Members present: Allan Rissman, Scott Melcher, Tim Waters and Patty Nordheim;

Board Members absent: None;

Staff Members: Joe Griffith, Bill Hennessy, Randy Nordheim, Mike Hardy, Andrew Eberling, Barb Winters-Kelly, Jaime Curtin, Board Secretary and Dave Herold, Superintendent;

Visitors: Corey Snitker, Jay Mathis;

Reporter: Brianne Eilers.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Nordheim seconded by Melcher to adopt the revised Agenda with the deletion of item B. under new business. The vote was all ayes. Motion carried.

A. Information

1. County Hazard Mitigation Plan – Corey Snitker

Corey Snitker, Allamakee County Emergency Management Coordinator, shared a matrix that summarized the County Hazard Mitigation Plan and he asked the Board to adopt the plan.

III. Minutes

Motion by Waters seconded by Melcher to approve the minutes of the Regular Monthly Meeting on Monday, May 21, 2018. The vote was all ayes. Motion carried.

IV. Bills

Motion by Melcher seconded by Waters to approve the bills for payment as presented. The vote was all ayes. Motion carried.

V. Reports

A. Secretary's Financial

B. Activity Fund Report

C. School Lunch Report

Dave Herold, Superintendent, reported that although the lunch fund was negative for the month and year-to-date, the counts were good and the overall lunch fund still has a strong balance. He also mentioned that with such a strong balance, we might be able to get a waiver to not increase student lunch prices for the next school year.

D. Superintendent's Report

Dave Herold, Superintendent, reported on Vision to Learn, noting that 81 students received free eye exams and 76 pairs of glasses were given out. Mr. Herold also reported on the change orders for the East Elementary kitchen project, noting that the 10% contingency would all be used up with the change orders, but that the demolition is far enough along that we are hopeful there will not be any more significant change orders. Mr. Herold also mentioned that the Waterville closing will be on June 28 at 12:00 PM.

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E. Principals' Reports

Joe Griffith, East/West Elementary Principal, also gave the Middle School report in Ms. Garin's absence. Mr. Griffith reported that the first Middle School STEAM Day was a great success, thanks to Kathy Hay, Iowa State University and the County Conservation. Mr. Griffith also reported on several end of the year activities, including awards ceremonies, variety shows and field days. Mr. Griffith thanked Mrs. DeVore and the TLC team for eight great days of professional development. He also stated that the Middle School activities calendar was up-to-date on the website for the next school year.

Dr. Mike Hardy, High School Principal, also gave the High School activities report in Mr. Hilsabeck's absence. Dr. Hardy reported on the participation numbers for baseball and softball and the upcoming Jeff Houg tournament. Dr. Hardy also thanked the TLC team and all of those involved with the year-end professional development, noting all staff had good attitudes. Dr. Hardy reported on the success of the 8<sup>th</sup> grade activity fair and the progress of the summer credit recovery class. Dr. Hardy also congratulated Teddy Holthaus on being selected to attend the 2018 Global Youth Institute where he will present his research on food security and production in developing countries.

F. Curriculum ReportG. Building and Grounds Report

Bill Hennessy, Building and Grounds Director, reported on the progress of summer projects, including the irrigation system, new lights, paint and doors at the Middle School and the East Elementary kitchen and Middle School/West Elementary electrical projects.

H. Technology ReportI. Food Service ReportJ. Transportation Report

Randy Nordheim, Transportation Director, reported on the total miles for the year of over 350,000 and noted that the odometer readings for the entire fleet is just under 4 million miles, which is about 90,000 per vehicle. Mr. Nordheim stated that those at the highest end are around 170,000 miles and that is the point that they are either traded-in or junked.

K. 21<sup>st</sup> Century Report

Barb Winters-Kelly, Grant Director, reported that there has been good attendance at the summer programming and the move from Waterville has gone well. Mrs. Winters-Kelly reported that we were not awarded the grant for East Elementary for next year, but that she has been working with the State to determine what can be improved for the next grant opportunity.

L. Other

Motion by Nordheim seconded by Melcher to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Principals' Reports, Curriculum Report, Building and Grounds Report, Technology Report, Food Service Report, Transportation Report and 21<sup>st</sup> Century Report as presented. The vote was all ayes. Motion carried.

VI. CommunicationsA. Information

1. IASB Call for Legislative Resolutions.  
Informational.
2. IASB Fiscal Management Conference – July 18, 2018.  
Informational.

B. Visitors

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Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. No comments were made.

VII. Old Business

- A. Recommendation to approve the second reading of the following Board Policies: 201 – Board of Directors' Elections and 202.3 – Term of Office.

Motion by Nordheim seconded by Waters to approve the second reading of the above Board Policies. The vote was all ayes. Motion carried.

VIII. New Business

- A. Personnel: (All staff hired and volunteers are subject to a satisfactory background check.)

1. Recommendation to approve staff for the 21st Century After School Program.

Motion by Melcher seconded by Waters to approve staff for the 21st Century After School Program. The vote was all ayes. Motion carried.

2. Recommendation to approve salary increases for the 21st Century staff.

Motion by Nordheim seconded by Melcher to approve salary increases for the 21st Century staff. The vote was all ayes. Motion carried.

3. Recommendation to hire Stephanie Gordon as a para professional at the high school for the 2018-19 school year. (\$11.91)

Motion by Waters seconded by Melcher to hire Stephanie Gordon as a para professional at the high school for the 2018-19 school year. (\$11.91) The vote was all ayes. Motion carried.

4. Recommendation to accept the resignation of Jane Johnson from her 21st Century Waterville Site Coordinator position, effective June 29, 2018.

Motion by Melcher seconded by Nordheim to accept the resignation of Jane Johnson from her 21st Century Waterville Site Coordinator position, effective June 29, 2018. The vote was all ayes. Motion carried.

5. Recommendation to approve Mike Shupe and Tyler Scholl as volunteer cross country coaches.

Motion by Nordheim seconded by Waters to approve Mike Shupe and Tyler Scholl as volunteer cross country coaches. The vote was all ayes. Motion carried.

6. Recommendation to hire Jason Dahlstrom as a custodian. (\$14.44)

Motion by Melcher seconded by Waters to hire Jason Dahlstrom as a custodian. (\$14.44) The vote was all ayes. Motion carried.

7. Recommendation to accept the resignation of Brooke Welsh from her 8th grade girls' basketball coaching position, pending finding a suitable replacement.

Motion by Nordheim seconded by Waters to accept the resignation of Brooke Welsh from her 8th grade girls' basketball coaching position, pending finding a suitable replacement. The vote was all ayes. Motion carried.

- B. Recommendation to approve student, teacher and coaches' handbook changes for the 2018-19 school year.

This item was deleted.

- C. Recommendation to approve Music Department Sunday event schedule for the 2018-19 school year.

Motion by Melcher seconded by Nordheim to approve Music Department Sunday event schedule for the 2018-19 school year. The vote was all ayes. Motion carried.

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- D. Recommendation to approve resolution to transfer \$14,294.46 from the General Fund to the Student Activity Fund to purchase protective and safety equipment.  
Motion by Waters seconded by Nordheim to approve resolution to transfer \$14,294.46 from the General Fund to the Student Activity Fund to purchase protective and safety equipment. The vote was all ayes. Motion carried.
- E. Recommendation to approve a bid to crack fill and seal coat parking lots.  
Motion by Waters seconded by Nordheim to approve the bid of \$3,689.00 from Driveway Specialists to crack fill and seal coat parking lots. The vote was all ayes. Motion carried.
- F. Recommendation to adopt the County Hazard Mitigation Plan.  
Motion by Nordheim seconded by Melcher to adopt the County Hazard Mitigation Plan. The vote was all ayes. Motion carried.
- G. Recommendation to approve paying bills through June 30, 2018, pending the Board President's approval.  
Motion by Waters seconded by Melcher to approve paying bills through June 30, 2018, pending the Board President's approval. The vote was all ayes. Motion carried.
- H. Recommendation to approve a resignation from the Board.  
Motion by Melcher seconded by Nordheim to approve the resignation of Tom Baxter from the Board. The vote was all ayes. Motion carried.
- I. Appointment of a School Board Member to complete the remainder of Tom Baxter's term.  
Motion by Melcher seconded by Nordheim to appoint Erik Helgerson to complete the remainder of Tom Baxter's term. The vote was all ayes. Motion carried.
- J. Recommendation to approve change orders 1-5 on East Elementary kitchen project.  
Motion by Waters seconded by Melcher to approve change orders 1-5 (totaling \$27,986.38) on the East Elementary kitchen project. The vote was all ayes. Motion carried.

IX. Adjournment

Motion by Melcher seconded by Nordheim to adjourn the meeting at 6:10 p.m. The vote was all ayes Motion carried. The next regular monthly meeting of the Board will be held on Monday, July 16, 2018 at 5:30 p.m. in the High School library.

Allan L. Rissman  
Board President

Jaime Curtin  
Board Secretary