

ALLAMAKEE COMMUNITY SCHOOL DISTRICT
ANNUAL SCHOOL BOARD MEETING MINUTES
MONDAY, SEPTEMBER 17, 2018 – HIGH SCHOOL LIBRARY
5:30 P.M.

I. Roll

Board Members present: Allan Rissman, Erik Helgerson, Patty Nordheim and Tim Waters;
Board Members absent: Scott Melcher;
Staff Members: Jen Garin, Joe Griffith, Bill Hennessy, Brian Hilsabeck, Mike Hardy, Barb Winters-Kelly, Gretchen DeVore, Andrew Eberling, Shawn Gordon, Traci Byrnes, Michele Pladsen, Kelli Olson, Connie Nagel, Jaime Curtin, Board Secretary and Jay Mathis, Superintendent;
Visitors: Linda Groe, Natalie Byrnes, Tessa Herron, Randy Nordheim, Victor Amororso Jr., Brigid Berns;
Reporter: Brianne Eilers.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Nordheim seconded by Waters to approve the Agenda. The vote was all ayes. Motion carried.

III. Consent Agenda Items

- A. Minutes
- B. Bills
- C. Financial Reports
- D. Personnel: (All staff hired and volunteers are subject to a satisfactory background check.)
 - 1. Recommendations:
 - a) Staff for the After School Programs
 - b) Anne Wuebker – 7th grade girls’ basketball coach (\$2,371)
 - c) Cortney Ryan – high school paraprofessional (\$11.91)
 - d) ITEM DELETED
 - e) Kirk Snitker – substitute bus driver
 - 2. Appointments:
 - a) Level I Investigators for Child Abuse Reporting - Jay Mathis and Karen Burke
 - b) Level II Investigator for Child Abuse Reporting - Bill Shafer
 - c) Equity Coordinator - Gretchen DeVore
 - d) Title IX Officer - Jennifer Garin
 - e) Truancy Officer - Jennifer Garin
 - f) Section 504 Coordinator - Joe Griffith
 - g) Homeless Liaison - Brian Hilsabeck
 - h) Middle School and High School Guidance Counselor - Amy Wasson
 - i) Elementary Guidance Counselor - Scott Iverson
 - 3. Resignations:
 - a) Jerry Keenan - varsity baseball coach
 - b) Tharin Benson - assistant varsity baseball coach
 - c) Shane Schellsmidt - varsity softball coach
 - 4. Transfers: None
- E. Sunday requests:
 - 1. Cheerleading - October 14 & 28, November 11 & 18
 - 2. Waukon Park & Rec (5th/6th Volleyball) - September 23 & 30, October 7 & 14
 - 3. Girls’ Basketball - September 23 & 30, October 7, 14, 21 & 28

ANNUAL MEETING – SEPTEMBER 17, 2018

F. Out of State Field Trips:

1. NICC - Gundersen in La Crosse, WI on September 25, October 16 and November 7
2. First Grade - Viterbo University in La Crosse, WI in December

Motion by Helgerson seconded by Nordheim to approve the Consent Agenda items. The vote was all ayes. Motion carried.

IV. CommunicationsA. Public Forum

Allan L. Rissman, Board President, welcomed the visitors and asked if anyone would like to address the Board. No comments were made

B. TLC Presentation

TLC team members, Traci Byrnes, Michele Pladsen and Kelli Olson presented a video that emphasized their role and how they assist teachers and administrators throughout the district.

C. Administrator/Director Reports

1. Superintendent's Report
2. Principals' Reports
3. Curriculum Report
4. Building and Grounds Report
5. Technology Report
6. Food Service Report
7. Transportation Report
8. 21st Century Report

Informational, written reports were submitted. In addition to the submitted reports, Building and Grounds Director, Bill Hennessy, introduced an engineer, Victor Amoroso Jr. of A&J Associates. Mr. Amoroso offered some suggestions for the Board to consider for the East Elementary HVAC project and stated that he would be able to do a cost/benefit analysis. The Board thanked Mr. Amoroso for his input and directed Mr. Mathis and Mr. Hennessy to ask some more questions of the two architect firms that have already done studies before a decision is made on which firm to appoint for this project.

V. Old BusinessA. Certified Annual Report, Special Education Supplement and Annual Transportation Report

Motion by Helgerson seconded by Nordheim to approve the 2017-18 Certified Annual Report, Special Education Supplement and Annual Transportation Report. The vote was all ayes. Motion carried.

B. Second Reading of Board Policies:

406.1 - Licensed Employee Compensation, 406.2 - Licensed Employee Compensation Advancement, 406.3 - Licensed Employee Continued Education Credit, 406.4 - Licensed Employee Compensation for Extra Duty, 406.6 - Licensed Employee Tax Shelter Programs, 410.1 - Substitute Teachers, 412.4 - Classified Employee Tax Shelter Programs, 706.2 - Payroll Deductions, 604.6 - Instruction at a Post-Secondary Educational Institution, 105 - Assistance Animals, 606.3 - Animals in the Classroom, 705.1 - Purchasing-Bidding, 705.1R1 - Suspension and Debarment of Vendors and Contractors Procedure, 710.1 - School Nutrition Program, 213 - Public Participation in Board Meetings, 213R1 - General Complaints by Citizens, 213.1 - Public Complaints, 402.5 - Public Complaints about Employees.

Motion by Nordheim seconded by Waters to approve the second reading of the board policies as presented. The vote was all ayes. Motion carried.

ANNUAL MEETING – SEPTEMBER 17, 2018

VI. New Business

- A. Call for nominations for President and Vice President
Waters nominated Allan Rissman as Board President. The vote was all ayes. Allan Rissman was declared Board President. Waters nominated Patty Nordheim as Board Vice President. The vote was as follows: Ayes – Rissman, Helgerson, Waters; Abstain - Nordheim. Patty Nordheim was declared Board Vice President.
- B. Oath of office to President and Vice President
Jaime Curtin, Board Secretary, administered the Oath of office to both the Board President and the Board Vice President.
- C. Set a meeting time and day for regular school board meetings
Motion by Helgerson seconded by Nordheim that the regular meetings of the Allamakee Community School District Board of Education be held on the third Monday of the month, beginning at 5:30 PM, in the high school library and that we continue to use Robert's Rules of Order, as modified by board policy, to conduct its meetings. The vote was all ayes. Motion carried.
- D. Appointment and oath of office to Board Secretary/Treasurer
Motion by Nordheim seconded by Helgerson to appoint Jaime Curtin as District Board Secretary and Treasurer. The vote was all ayes. Motion carried. Allan Rissman, Board President, administered the Oath of Office to Jaime Curtin.
- E. Name depository banks
Motion by Waters seconded by Nordheim to utilize Waukon State Bank, Farmers & Merchants Savings Bank and ISJIT/ISCAP as the official depository banks of the District with limits of \$13,000,000, \$5,000,000 and \$1,000,000 respectively. The vote was all ayes. Motion carried.
- F. Name official publication
Motion by Helgerson seconded by Waters to name The Standard Newspaper as the District's official publication for required public notices. The vote was all ayes. Motion carried.
- G. Students in PICC and contracted classes
Motion by Nordheim seconded by Helgerson to approve the PICC students and contracted classes. The vote was all ayes. Motion carried.
- H. Appointment of Board Committees
Board President Rissman made the following Board Committee appointments: School Improvement Advisory Committee – Patty Nordheim and Tim Waters, Negotiations – Patty Nordheim and Allan Rissman, County Compensation – Scott Melcher, Wellness Committee – Tim Waters, Technology Committee – Allan Rissman and Erik Helgerson, Curriculum and Technical Advisory Committee – Scott Melcher.
- I. Appointment of IASB Delegate
Motion by Nordheim seconded by Helgerson to nominate Tim Waters to represent the Allamakee Community School District at the Delegate Assembly at the IASB Annual Convention. The vote was all ayes. Motion carried.
- J. Wrestling room project
Motion by Waters seconded by Helgerson to approve the purchase of plastic pallets from Uline in the amount of \$7,635.35. The vote was all ayes. Motion carried.
- K. Possible proposal for West Elementary/Middle School analysis
Shive-Hattery, architectural firm, submitted a proposal to perform HVAC improvement studies at West Elementary and/or the Middle School for \$8,000/each. No action was taken.

ANNUAL MEETING – SEPTEMBER 17, 2018

VII. Adjournment

Motion by Nordheim seconded by Waters to adjourn the meeting at 6:55 p.m. The vote was all ayes Motion carried. The next regular monthly meeting of the Board will be held on Monday, October 15, 2018 at 5:30 p.m. in the High School library.

Allan L. Rissman
Board President

Jaime Curtin
Board Secretary