

A tour of Waterville Elementary was held at 6:00 p.m. Those attending were: Thomas Baxter, Patty Nordheim, Allan Rissman, Tim Waters, Dave Herold, Dennis Mahr, Joe Griffith, Randy Nordheim, Dan Diercks, Shawn Gordon and Janice Rea.

ALLAMAKEE COMMUNITY SCHOOL DISTRICT  
WORK SESSION MINUTES  
WATERVILLE ELEMENTARY  
MONDAY, SEPTEMBER 15, 2014  
6:30 P.M.

Those in attendance:

Board Members: Thomas Baxter, Scott Melcher, Patty Nordheim, Allan Rissman, Tim Waters;

Staff Members: Dennis Mahr, Joe Griffith, Dan Diecks, Randy Nordheim, Shawn Gordon, Dave Herold  
Jess O'Connor, Julie Magner, Amanda Voight and Janice Rea;

Visitors: Hanah and Nancy Walleser, Eric Hendrickson;

Reporter: Brianne Eilers.

The Allamakee Community School District Board of Education held a Work Session on Monday, September 15, 2014 at 6:30 p.m. at Waterville Elementary. The purpose of the Work Session was to meet with Eric Hendrickson from Shive Hattery to discuss the addition of a central kitchen cooling system and a new football press box. Mr. Hendrickson presented cost estimates and suggested timelines should the Board decide to do one or both of these projects. Mr. Herold explained a private donor and the booster club in addition to the school would be involved with the funding of the press box. The Work Session adjourned at 6:50 p.m.

ALLAMAKEE COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
SEPTEMBER 15, 2014 – WATERVILLE ELEMENTARY  
7:00 P.M.

I. Roll

Board Members: Tom Baxter, Scott Melcher, Patty Nordheim, Allan Rissman and Tim Waters;  
Staff Members - Ann Hart, Linda Groe, Dennis Mahr, Randy Nordheim, Shawn Gordon, Julie Magner, Jessica O'Connor, Amanda Voight, Lee Stegen, Lisa VanderKolk, Janice Rea, Board Secretary and Dave Herold, Superintendent;

Visitors – Hannah and Nancy Walleser, Mary Melcher and Bob Palmer;

Reporter – Brianne Ehlers.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Baxter seconded by Melcher to adopt the agenda adding under New Business Item AA: Approval of usage of the football field on Wednesday, October 8, 2014. The vote was all ayes. Motion carried.

III. Minutes

Motion by Waters seconded by Nordheim to approve the minutes of the meeting on August 18, 2014 as presented. The vote was all ayes. Motion carried.

IV. Bills

Motion by Nordheim seconded by Melcher to approve the bills for payment as presented. The vote was all ayes. Motion carried.

## REGULAR MONTHLY MEETING – SEPTEMBER 15, 2014

V. Reports

- Dave Herold, Superintendent, reported on the upcoming Youth Frontier Retreats in November, the Project Seal program in October and that the new test plot sign should be here this week.
  - Joe Griffith, Junior High and Waterville Elementary Principal, welcomed everyone to Waterville. He also reported on the Cognitive Testing for Kdg, 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> and 8<sup>th</sup> grade students and the number of students out for various sports at the Junior High.
  - Ann Hart, East and West Elementary Principal, reported all East and West parent meetings have been held, students are being instructed in bike safety, a wellness walk will be held for East and West Elementary Students and gave an update on the status of the K-6 Reading Initiative.
  - Dan Diercks, High School Principal, reported practice has begun for the musical performance in November, this weekend will kick off Homecoming week with many activities planned for the week, students participating in the Project Lead the Way engineering class has double and the construction class has been doing several projects around the building. Mr. Diercks highlighted the strategic partnership that has been form with the City of Waukon, WEDC and the school.
  - Gretchen DeVore, Curriculum Director, was not in attendance but updated the Board with a written report that discussed FAST training, the C-Plan, Professional Learning Communities and curriculum.
  - Dennis Mahr, Buildings and Grounds Director, reported a manhole drain will be installed behind the shed north of the junior high to eliminate standing water after rains and boilers will be inspected in November.
  - Shawn Gordon, Technology Director, reported on the number of technology requests that were made by students and staff during the first 20 days of school, explained that ACT Aspire testing will take the place of MAPS testing at the high school, said he would be attending a wireless training at the AEA and viewing an on-line training for E-rate.
  - Julie Magner, Food Service Director, reported on the excellent products she has been receiving from the locally grown producers and the new breakfast mandate for fruits and vegetables.
  - Randy Nordheim, Transportation Director, reported student bus evaluation training have been held with three state troopers helping with the training.
- Motion by Baxter seconded by Waters to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Principal's Report, Curriculum Report, Buildings and Grounds, Food Service Report and Transportation Report as presented. The vote was all ayes. Motion carried.

VI. CommunicationsA. Visitors

Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. No comments were made.

B. Information

1. First in Math demonstration – Lee Stegen  
Lee Stegen, 6<sup>th</sup> grade teacher at Waterville, gave a power point presentation on the First in Math program which is an on-line supplemental math curriculum software program. He said the First in Math program aligns with the Common Core and allows students to progress at a faster pace.
2. IASB Convention  
Informational.

VII. Old BusinessA. Recommendation to approve Certified Annual Report for 2013-2014.

Motion by Nordheim seconded by Melcher to approve the Certified Annual Report for 2013-2014. The vote was all ayes. Motion carried.

## REGULAR MONTHLY MEETING – SEPTEMBER 15, 2014

- B. Recommendation to approve Special Education Supplemental for 2013-2014.  
Motion by Melcher seconded by Waters to approve the Special Education Supplement Report for 2013-2014. The vote was all ayes. Motion carried.
- C. Recommendation to approve the Transportation Report for 2013-2014.  
Motion by Baxter seconded by Waters to approve the Transportation Report for 2013-2014. The vote was all ayes. Motion carried.

VIII. Adjournment

Motion by Melcher seconded by Nordheim to adjourn the meeting at 7:30 p.m. for the Board to re-organize. The vote was all ayes. Motion carried.

## RE-ORGANIZATIONAL MEETING

I. Roll

Board Members present: Thomas Baxter, Scott Melcher, Patty Nordheim, Allan Rissman and Tim Waters;

II. New Business

- A. Meeting called to order.  
Janice Rea, Board Secretary, acting as temporary chairperson, called the meeting to order at 7:31 p.m.
- B. Election of President.  
Motion by Nordheim seconded by Melcher to nominate Allan Rissman as Board President. The vote was all ayes. Motion carried. Allan Rissman was declared Board President.
- C. Election of Vice-President.  
Motion by Baxter and seconded by Waters to nominate Patty Nordheim as Board Vice-President. The vote was all ayes. Motion carried. Patty Nordheim was declared Board Vice-President.
- D. Administer oath to new officers.  
Janice Rea, Board Secretary, administered the oath of office for Board President to Allan Rissman and the oath of office for Board Vice-President to Patty Nordheim.

Allan Rissman, Board President, took over the meeting at this time.

- E. Set meeting time and day for regular school board meetings.  
Motion by Baxter seconded by Waters to set the date and time for the regular monthly meetings as the third Monday of the month at 5:30 p.m. for the months of November, December, January, February and March and at 7:00 p.m. for the months of April, May, June, July, August, September and October with the September meeting held at Waterville Elementary. The vote was all ayes. Motion carried.
- F. Appointment and oath of office of Board Secretary/Board Treasurer.  
Motion by Nordheim seconded by Melcher to appoint Janice Rea as Board Secretary/Board Treasurer. The vote was all ayes. Motion carried. Allan Rissman, Board President, administered the oath of office to Janice Rea.
- G. Name depository banks for General, Management, Physical Plant and Equipment, Activity, School Infrastructure Local Option, Debt Service and Lunch.
- |                     |              |
|---------------------|--------------|
| Waukon State Bank   | \$5,000,000  |
| Farmers & Merchants | \$11,000,000 |
| Fidelity Bank       | \$1,000,000  |
| ISJIT/ISCAP         | \$1,000,000  |

## REGULAR MONTHLY MEETING – SEPTEMBER 15, 2014

Motion by Baxter seconded by Waters naming the following depository banks for General, Management, Physical Plant and Equipment, Activity, School Infrastructure Local Option, Debt Service and Lunch. Waukon State Bank - \$5,000,000, Farmers & Merchants - \$11,000,000, Fidelity Bank - \$1,000,000, ISJIT/ISCAP - \$1,000,000. The vote was all ayes. Motion carried.

H. Personnel:1. Recommendation to approve after school staff for 21<sup>st</sup> Century.

Motion by Melcher seconded by Nordheim to approve after school staff for 21<sup>st</sup> Century. The vote was all ayes. Motion carried.

2. Recommendation to hire Joey Lapel as 10<sup>th</sup> grade boys' basketball coach and accept his resignation from his 7<sup>th</sup> grade girls' basketball coaching position. (\$2,721)

Motion by Waters seconded by Baxter to hire Joey Lapel as 10<sup>th</sup> grade boys' basketball coach and accept his resignation from his 7<sup>th</sup> grade girls' basketball coaching position. (\$2,721) The vote was all ayes. Motion carried.

3. Recommendation to hire Joey Lapel as assistant varsity baseball coach. (\$2,210)

Motion by Nordheim seconded by Melcher to hire Joey Lapel as assistant varsity baseball coach. (\$2,210) The vote was all ayes. Motion carried.

4. Recommendation to hire Lisa Snitker as junior high cheerleader sponsor (\$1,909)

Motion by Waters seconded by Nordheim to hire Lisa Snitker as junior high cheerleader sponsor. (\$1,909) The vote was all ayes. Motion carried.

5. Recommendation to hire Keisha Kerr as an associate at East. (\$10.51)

Motion by Baxter seconded by Waters to hire Keisha Kerr as an associate at East. (\$10.51) The vote was all ayes. Motion carried.

6. Recommendation to hire Jennifer Davis as an associate at Waterville. (\$10.51)

Motion by Nordheim seconded by Melcher to hire Jennifer Davis as an associate at Waterville. (\$10.51) The vote was all ayes. Motion carried.

7. Recommendation to accept the resignation, due to retirement, from Dennis Mahr, Director of Buildings and Grounds.

Motion by Melcher seconded by Waters to reluctantly accept the resignation, due to retirement, from Dennis Mahr, Director of Buildings and Grounds. The vote was all ayes. Motion carried.

8. Recommendation to accept the resignation of Dan Bechtel from his regular route bus driving position.

Motion by Nordheim seconded by Baxter to accept the resignation of Dan Bechtel from his regular route bus driving position. The vote was all ayes. Motion carried.

9. Recommendation to hire Marsha Benda as regular route bus driver.

Motion by Waters seconded by Melcher to hire Marsha Benda as regular route bus driver. The vote was all ayes. Motion carried.

10. Recommendation to hire a 7<sup>th</sup> grade girls' basketball coach.

Motion by Baxter seconded by Waters to hire Ben Rausch as a 7<sup>th</sup> grade girls' basketball coach. The vote was as follows: Ayes: Baxter, Melcher, Rissman and Waters. Nay: None. Abstaining: Nordheim. Motion carried.

I. Recommendation to approve an out of state field trip for FFA to the National FFA Convention.

Motion by Melcher seconded by Nordheim to approve an out of state field trip for FFA to the National FFA Convention. The vote was all ayes. Motion carried.

J. Recommendation to approve FFA students attendance at a meeting after school on Wednesday, October 15, 2014.

Motion by Nordheim seconded by Waters to approve the FFA students attendance at a meeting after 6:00 p.m. on Wednesday, October 15, 2014. The vote was all ayes. Motion carried.

## REGULAR MONTHLY MEETING – SEPTEMBER 15, 2014

- K. Recommendation to approve Health Occupations Consortium Classes.  
Motion by Baxter seconded by Melcher to approve Health Occupations Consortium Classes. The vote was all ayes. Motion carried.
- L. Recommendation to approve Auto Consortium Classes.  
Motion by Waters seconded by Nordheim to approve Auto Consortium Classes. The vote was all ayes. Motion carried.
- M. Recommendation to approve students for PSEO classes and contracted classes.  
Motion by Melcher seconded by Baxter to approve students for PSEO classes and contracted classes. The vote was all ayes. Motion carried.
- N. Appointment of Level 1 Investigator for Child Abuse Reporting – David Herold and Karen Burke.  
Motion by Nordheim seconded by Waters to appoint David Herold and Karen Burke as Level 1 Investigators for Child Abuse Reporting. The vote was all ayes. Motion carried.
- O. Recommendation to appoint Richard White as Level II Investigator for Child Abuse Reporting.  
Motion by Melcher seconded by Baxter to appoint Richard White as Level II Investigator for Child Abuse Reporting. The vote was all ayes. Motion carried.
- P. Appointment of MCGF Coordinator – Gretchen DeVore  
Motion by Waters seconded by Melcher to appoint Gretchen DeVore as MCGF Coordinator. The vote was all ayes. Motion carried.
- Q. Appointment of Truancy Officer – Jennifer Garin.  
Motion by Nordheim seconded by Baxter to appoint Jennifer Garin as Truancy Officer. The vote was all ayes. Motion carried.
- R. Recommendation to approve the C-Plan.  
Motion by Nordheim seconded by Melcher to approve the first two parts of the C-Plan the DDS DP Section and the Iowa Core Section. The vote was all ayes. Motion carried.
- S. Appointment of IASB Delegate.  
Motion by Baxter seconded by Melcher to appoint Patty Nordheim as the IASB Delegate for the IASB Convention. The vote was all ayes. Motion carried.
- T. Recommendation to approve selling two LP tanks and fuel in tanks.  
Motion by Baxter seconded by Nordheim to approve selling two 1,000 gallon LP tanks and the fuel in the tanks by sealed bid with the Board reserving the right to reject the bids. The vote was all ayes. Motion carried.
- U. Recommendation to approve Sunday usage of the junior high gym for 5<sup>th</sup> and 6<sup>th</sup> volleyball.  
Motion by Waters seconded by Melcher to approve Sunday usage of the junior high gym for 5<sup>th</sup> and 6<sup>th</sup> volleyball. The vote was all ayes. Motion carried.
- V. Recommendation to approve Sunday practice for varsity volleyball before first round regional game.  
Motion by Baxter seconded by Nordheim to approve Sunday practice for varsity volleyball before the first round regional game on Monday. The vote was all ayes. Motion carried.
- W. Recommendation to approve an out of state field trip for first grade students to LaCrosse.  
Motion by Nordheim seconded by Waters to approve an out of state field trip for first grade students to LaCrosse. The vote was all ayes. Motion carried.
- X. Recommendation to approve purchasing scoreboards for softball and baseball.  
Motion by Melcher seconded by Waters to approve purchasing a softball and a baseball scoreboard from Fair Play at a cost of \$14,530 for the softball scoreboard and \$16,520 for the baseball scoreboard. The vote was all ayes. Motion carried.

## REGULAR MONTHLY MEETING – SEPTEMBER 15, 2014

Y. Recommendation to approve purchasing a scoreboard for the junior high, pending approval for reimbursement by the Athletic Booster Club.

Motion by Nordheim seconded by Baxter to approve the purchase of two scoreboards for the junior high gym from Fair-Play at a total cost of \$10,110 with the Athletic Booster Club reimbursing the District for the scoreboards. The District will sell the two scoreboards being replaced to the Allamakee Athletic Booster Club for \$1.00 each. The vote was all ayes. Motion carried. Fair-Play will disconnect and remove the scoreboards from the gym walls and with the Booster Club removing them out of the building in a timely matter. The vote was all ayes. Motion carried.

Z. Possible recommendation to purchase irrigation systems for the baseball and softball fields.

Motion by Melcher seconded by Baxter to approve purchasing irrigation systems for the baseball and softball fields from Turf and Landscape for \$26,043. The vote was all ayes. Motion carried.

AA. Recommendation to approve use of the football field on Wednesday, October 8, 2014 by Fields of Faith.

Motion by Nordheim and seconded by Melcher to approve the use of the football field on Wednesday, October 8, 2014 by the Fields of Faith organizers. The vote was all ayes. Motion carried.

III. Adjournment

Motion by Melcher seconded by Waters to adjourn the meeting at 7:55 p.m. The vote was all ayes. Motion carried. The next regular monthly meeting will be held on Monday, October 20, 2014 at 7:00 p.m. in the high school library.