

ALLAMAKEE COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
MONDAY, NOVEMBER 20, 2017 – HIGH SCHOOL LIBRARY  
5:30 P.M.

I. Roll

Board Members present: Allan Rissman, Tom Baxter, Scott Melcher, Patty Nordheim and Tim Waters;  
Board Members absent: None;  
Staff Members: Julie Magner Mike Hardy, Jen Garin, Joe Griffith, Shawn Gordon, Julie Askelson, Barb Winters-Kelly, Bill Hennessy, Brian Hilsabeck, Bridget Dolan, Randy Nordheim, Lisa Snitker, Lee Stegen, Gretchen DeVore, Deb Tweedy, Jaime Curtin, Board Secretary and Dave Herold, Superintendent;  
Visitors: Bill Halvorson, Corey Snitker, Morgan Van Ruler, Dani Stock, Mary Vander Velden, Micah Treptau;  
Reporter: Brianne Eilers.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Nordheim seconded by Baxter to adopt the Agenda as presented. The vote was all ayes.  
Motion carried.

III. Minutes

Motion by Waters seconded by Melcher to approve the minutes of the Regular Monthly Meeting on Monday, October 16, 2017 and the Work Session on Monday, November 13, 2017. The vote was all ayes. Motion carried.

IV. Bills

Motion by Baxter seconded by Nordheim to approve the bills for payment as presented. The vote was all ayes. Motion carried.

V. Reports

A. Secretary's Financial

Jaime Curtin, Board Secretary/Business Manager, reported on the status of the financial audit, noting that the auditors were on-site the previous week and the final report is scheduled to be issued before the end of December.

B. Activity Fund Report

C. School Lunch Report

Dave Herold, Superintendent, reported that there was a healthy gain in the lunch fund this month and the overall balance remains strong.

D. Superintendent's Report

Dave Herold, Superintendent, asked the Board to look at scheduling two work sessions to cover several topics including options for a ventilation system in the industrial arts lab, superintendent search firms, Waterville Elementary questions and options for a switch gear project. The dates of those work sessions were set for Thursday, November 30, 2017 and Tuesday, December 12, 2017; both at 7:00 AM in the Board Room. Mr. Herold also reported that the insurance claim with the roofing company (Schwickert's) has been settled.

E. Principals' Reports

Julie Askelson, Waterville Elementary Principal, reported on recent activities including Donuts with Dad on 11/3, Youth Frontiers Kindness Retreat on 11/7 and the well-attended Veteran's Day program at Waterville Elementary on 11/10. Mrs. Askelson thanked the Harpers Ferry

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Legion, Quilts of Valor, Ms. Eggerichs and Mrs. Voight for organizing an excellent program. Mrs. Askelson also invited everyone to the upcoming Christmas concert at Waterville Elementary on November 30<sup>th</sup>.

Joe Griffith, West/East Elementary Principal, reported on the recent Veteran's Day program at East Elementary on 11/10. Mr. Griffith thanked Beth Shaffer for speaking at the program. Mr. Griffith also reported on upcoming activities including the skate day for the 3-5 grades on 11/21 and the concert series: East Elementary – 12/5; Kindergarten – 12/8; 1<sup>st</sup> & 2<sup>nd</sup> Grades – 12/14 and PK – 12/18 (all at 2:00 PM).

Jen Garin, Middle School Principal/Activities Director, reported on the attendance rate of the recent parent/teacher conferences and the 7<sup>th</sup> grade students' participation in the Youth Frontiers Courage Retreat on 11/8. Ms. Garin also thanked Mrs. Wasson and the Quilts of Valor for coordinating another successful Veteran's Day program on 11/10. Ms. Garin also commented on the upcoming winter sports seasons, Middle School Winter Concert on 12/7 and congratulated Madelyn Helgerson, Vivian Khan and Bailey Sherman for their performance at the OPUS Concert on 11/16.

Brian Hilsabeck, High School Assistant Principal/Activities Director, reported on the participation numbers for the upcoming winter sports.

Dr. Mike Hardy, High School Principal, reported the success of the football team and thanked Mr. Hilsabeck for his work. Dr. Hardy also reported on the progress of the assignment completion program, the upcoming semester tests and progress of the house project.

F. Curriculum Report

Gretchen DeVore, Curriculum Director, reported on the results of the reading assessments, noting that there was less "summer drop" as there has been in the past. Mrs. DeVore also reported on the Google Summit, the STEM day at the AEA, the upcoming STEAM day at East Elementary on 12/19 and the completion of the desk audit.

G. Building and Grounds Report

Bill Hennessy, Building and Grounds Director, reported that most of the winterizing is complete and the boilers are working well.

H. Technology Report

Shawn Gordon, Technology Director, reported on the Erate application for next year, the bidding for a new ISP contract and his attendance at the Google Summit, noting that it was an excellent conference and that he received good feedback from other attendees.

I. Food Service Report

Julie Magner, Food Service Director, reported on recent activities including Donuts for Dad, Youth Frontiers and lunch for the veterans and their families after the assembly on 11/10, noting that they served over 50 veterans at that lunch. Mrs. Magner also reported that the state review went very well and the food service program received all positive feedback.

J. Transportation Report

Randy Nordheim, Transportation Director, reported that the inspections went well, thanking Mr. Eberling for keep the buses well maintained. Mr. Nordheim also stated that the new lighting project at the bus barn is complete and looks and works great.

K. 21<sup>st</sup> Century Report

Barbara Winters-Kelly, reported on the open house, noting there was great attendance and positive feedback from the community. Mrs. Winters-Kelly noted they encourage the community to give ideas to include in this next grant.

L. Other

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Motion by Melcher seconded by Waters to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Principals' Reports, Curriculum Report, Building and Grounds Report, Technology Report, Food Service Report, Transportation Report and 21<sup>st</sup> Century Report as presented. The vote was all ayes. Motion carried.

VI. CommunicationsA. Information1. Middle School Technology Presentation

Bridget Dolan and Lee Stegen (Middle School teachers) presented on different forms of technology being used in their classrooms. Ms. Dolan demonstrated how her students utilize a program to help them make the right decisions regarding different online scenarios. Mr. Stegen discussed student projects that involve creating a presentation using green screen editing and he shared one of his student's projects.

B. Visitors

Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. No comments were made.

VII. Old Business - NoneVIII. New BusinessA. Personnel: (All staff hired and volunteers are subject to a satisfactory background check.)1. Recommendation to approve staff for the 21st Century After School Program.

Motion by Nordheim seconded by Waters to approve staff for the 21st Century After School Program. The vote was all ayes. Motion carried.

2. Recommendation to approve Eaton Cotè as a substitute bus driver.

Motion by Baxter seconded by Melcher to approve Eaton Cotè as a substitute bus driver. The vote was all ayes. Motion carried.

3. Recommendation to approve Frank Weymiller and Chris Dahlstrom as volunteer wrestling coaches.

Motion by Waters seconded by Nordheim to approve Frank Weymiller and Chris Dahlstrom as volunteer wrestling coaches. The vote was all ayes. Motion carried.

4. Recommendation to accept the resignation of Dave Herold, due to retirement, from his position as Superintendent effective June 30, 2018.

Motion by Baxter seconded by Nordheim to accept the resignation of Dave Herold, due to retirement, from his position as Superintendent effective June 30, 2018. The vote was all ayes. Motion carried.

B. Recommendation to approve Resolution for Authorized Representation for Hazard Mitigation Plan.

Motion by Melcher seconded by Waters to approve Resolution for Authorized Representation for Hazard Mitigation Plan. The vote was all ayes. Motion carried.

C. Recommendation to approve bus bids.

Motion by Baxter seconded by Melcher to accept the bus bid from School Bus Sales for one 65-passenger school bus for \$83,503 each. The vote was all ayes. Motion carried.

D. Recommendation to approve Sunday usage request by Waukon Youth Wrestling program on January 28, 2018.

Motion by Waters seconded by Nordheim to approve Sunday usage request by Waukon Youth Wrestling program on January 28, 2018. The vote was all ayes. Motion carried.

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- E. Recommendation to approve bid for irrigation system.  
Motion by Melcher seconded by Waters to approve bid of \$28,200 from West Union Trenching for the irrigation system. The vote was all ayes. Motion carried.
- F. Recommendation to approve Sunday usage request by Allamakee Music Boosters on March 25, 2018.  
Motion by Nordheim seconded by Baxter to approve Sunday usage request by Allamakee Music Boosters on March 25, 2018. The vote was all ayes. Motion carried.
- G. Recommendation to approve SBRC requests: \$57,341.70 for Open Enrollment Out and \$1,484.12 for ELL Beyond 5 Years.  
Motion by Baxter seconded by Nordheim to approve SBRC requests: \$57,341.70 for Open Enrollment Out and \$1,484.12 for ELL Beyond 5 Years. The vote was all ayes. Motion carried.
- H. Recommendation to approve Little Indian Cheer Camp on January 1, 2018.  
Motion by Waters seconded by Melcher to approve Little Indian Cheer Camp on January 1, 2018. The vote was all ayes. Motion carried.
- I. Recommendation to approve an out of state field trip for the Waterville Elementary students and staff to the Children’s Museum of La Crosse on February 23, 2018.  
Motion by Melcher seconded by Nordheim to approve an out of state field trip for the Waterville Elementary students and staff to the Children’s Museum of La Crosse on February 23, 2018. The vote was all ayes. Motion carried.
- J. Recommendation to approve students for early graduation, pending meeting all requirements.  
Motion by Baxter seconded by Waters to approve students for early graduation, pending meeting all requirements. The vote was all ayes. Motion carried.
- IX. Adjournment  
Motion by Melcher seconded by Nordheim to adjourn the meeting at 6:20 p.m. The vote was all ayes. Motion carried. The next regular monthly meeting of the Board will be held on Monday, December 18, 2017 at 5:30 p.m. in the High School library.

Allan L. Rissman  
Board President

Jaime Curtin  
Board Secretary