

ALLAMAKEE COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
MONDAY, FEBRUARY 20, 2017 – HIGH SCHOOL LIBRARY
5:30 P.M.

I. Roll

Board Members: Allan Rissman, Scott Melcher, Patty Nordheim, Tom Baxter and Tim Waters;

Board Members absent: None;

Staff Members: Mike Hardy, Joe Griffith, Julie Askelson, Jen Garin, Randy Nordheim, Bill Hennessy, Brian Hilsabeck, Julie Magner, Shawn Gordon, Gretchen DeVore, Barbara Winter-Kelly, Lisa Snitker, Amanda Voight, DJ Scholtes, Joey Lapel, Jill Roffman, Traci Byrnes, Marcia Hesse, Jaime Curtin, Board Secretary and Dave Herold, Superintendent;

Visitors – Eric Hendrickson, Annika Anderson, Meredith Lensing, Emma Hatlan, Quinton Lewis, Brandon Regan, Katie Hagensick, Allison Hagensick, Hannah Hennessy, Emma Johnson, Heidi Dougherty, Kyle Jones, Logan Sullivan, Morgan VanRuler, Callie Ferring, Mykah Sommer;

Reporter – Jenny Hager.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Baxter seconded by Nordheim to adopt the Agenda as presented. The vote was all ayes. Motion carried.

III. Minutes

Motion by Waters seconded by Melcher to approve the Regular Monthly Meeting on January 17, 2017. The vote was all ayes. Motion carried.

IV. Bills

Motion by Melcher seconded by Nordheim to approve the bills for payment as presented. The vote was all ayes. Motion carried.

V. Reports

A. Secretary's Financial

Jaime Curtin, Board Secretary, reported on her attendance to several budget workshops. She also commented on the progress of the financial audit.

B. Activity Fund Report

C. School Lunch Report

Dave Herold, Superintendent, reported that there was a nice gain in the lunch account and that the balance is still very high. He also noted that lunch counts are down from last year. Some of the reasons for the decrease were the difference in the number of school days in the month compared to last year and the fact that our total number of students is less than last year.

D. Superintendent's Report

Dave Herold, Superintendent, reported that there was no increase in our insurance rates again this year, which is a reason to oppose a statewide insurance program. Mr. Herold also discussed the collective bargaining legislation that the governor signed last week, noting that we are unsure of what these things will look like when certain items cannot be bargained. Other items of interest that are still in process are Educational Savings Accounts and the transportation bill. Mr. Herold reported on the desk audit, noting no non-compliance issues or corrective actions required. Mr. Herold also discussed the different scenarios for the budget guarantee. He also noted that based on the SSA for FY 2018 of 1.11%, 279 of the districts will be on budget guarantee.

REGULAR MONTHLY MEETING – FEBRUARY 20, 2017

E. Principals' Reports

Julie Askelson, Waterville Elementary Principal, reported that Kindergarten and pre-school round up was last week and the American Heart Association Jump for Heart fundraiser is coming up. Mrs. Askelson also noted that the students really enjoyed the US Mint presentation. On March 2nd the Iowa Food Hub is coming to Waterville so the students can see the actual impact of their donations. Mrs. Askelson thanked Andrew Blair. She also thanked Laurayne Snitker and Roseann Phipps of the Waukon Lions Club for their help with the eye screenings. Students are looking forward to the FFA week - students coming into the building for agriculture related activities.

Joe Griffith, East/West Elementary Principal, reported the family fun night on Feb 10th was very successful. Round-ups were held last week and Jump Rope for Heart will be starting next week. The students are also looking forward to attending the middle school matinee on March 9th.

Jen Garin, Middle School Principal, reported that the middle school wrapped up their winter seasons recently. Upcoming events include: FFA week, Pops concert on Saturday (2/25), band concert on March 6th, the play matinee for elementary students March 9th and for the public on March 10th. Ms. Garin also noted that Amy Wasson will discuss a four-year plan with all 8th grade student on March 14th to help plan their high school careers.

Brian Hilsabeck, High School Assistant Principal/Activities Director, reported on the participation numbers for both girls' and boys' track. Mr. Hilsabeck noted there will be 2 girls' and 2 boys' home meets. He also said that the Booster club is giving donations to NHS and Prom and currently looking at uses for the new trailer.

Dr. Mike Hardy, High School Principal, reported large group speech contest went well, noting several students received All-State honors.

F. Curriculum Report

Gretchen DeVore, Curriculum Director, reported on continuation of the curriculum retreats – focusing on literature strategies and science standards. Mrs. DeVore reported that the Iowa Assessments are done and we should get results in 3 weeks. She also stated that they are starting to dig into FAST testing data. The TLC coaches continue to work with reading buddies.

G. Building and Grounds Report

Bill Hennessy, Buildings and Grounds Director, reported on heating issues at East Elementary and beginning the preparations for spring sports.

H. Technology Report

Shawn Gordon, Technology Director, reported on ERATE – filed form 471 last month and will file for funding requests to companies next month. Mr. Gordon reported these refunds are estimated to be about \$16,000 this year. He also reported on the 4-Year Technology survey (4 yr) to be assessed this week.

I. Food Service Report

Julie Magner, Food Service Director, reported on the fundraiser for Joe O'Neill family.

J. Transportation Report

Randy Nordheim, Transportation Director, reported the new buses should be in the 3rd week of March.

K. 21st Century Report

Barbara Winters-Kelly, reported on numbers served last year vs. this year – noting numbers are up from last year. She also reported that there have been gains in proficiency for those that attended 30 times or more.

L. Other

REGULAR MONTHLY MEETING – FEBRUARY 20, 2017

Motion by Nordheim seconded by Baxter to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Principals' Reports, Curriculum Report, Buildings and Grounds Report, Technology Report, Food Service Report, Transportation Report and 21st Century Report as presented. The vote was all ayes. Motion carried.

VI. CommunicationsA. Information1. West Elementary Presentation

Joey Lapel, Kindergarten teacher, presented a short PowerPoint presentation on Flexible Seating. Mr. Lapel (along with other staff members) are currently writing a grant to incorporate this program in more classrooms.

B. Visitors

Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. No comments were made.

VII. Old Business - NoneVIII. New BusinessA. Personnel: (All staff recommended for hiring is pending a background check.)1. Recommendation to approve staff for the 21st Century After School Program.

Motion by Melcher seconded by Nordheim to approve the staff for the 21st Century After School Program. The vote was all ayes. Motion carried.

2. Recommendation to accept the resignation of Joe O'Neill from his assistant varsity boys' track coaching position.

Motion by Waters seconded by Baxter to accept the resignation Joe O'Neill from his assistant varsity boys' track coaching position. The vote was all ayes. Motion carried.

3. Recommendation to hire Brett Egan as assistant varsity boys' track coach. (\$2,533)

Motion by Nordheim seconded by Melcher to hire Brett Egan as assistant varsity boys' track coach. (\$2,533) The vote was all ayes. Motion carried.

4. Recommendation to approve boys' track volunteer coaches.

Motion by Waters seconded by Baxter to approve Mike Shupe and Blaine Snitker as boys' track volunteer coaches. The vote was all ayes. Motion carried.

5. Recommendation to approve girls' track volunteer coaches.

Motion by Nordheim seconded by Waters to approve Mike Shupe, Blaine Snitker and Amy Wasson as girls' track volunteer coaches. The vote was all ayes. Motion carried.

6. Recommendation to approve girls' and boys' golf volunteer coach.

Motion by Melcher seconded by Nordheim approve Morgan McMillan as girls' and boys' golf volunteer coach. The vote was all ayes. Motion carried.

7. Recommendation to approve softball volunteer coaches.

Motion by Baxter seconded by Waters to approve Ted Snitker and John Papp as softball volunteer coaches. The vote was all ayes. Motion carried.

8. Recommendation to hire Blaine Snitker as assistant varsity football coach (rate to be determined when 2017-2018 salary schedules are complete) and accept Mr. Snitker's resignation from his 7th & 8th grade football coaching position.

Motion by Melcher seconded by Nordheim to hire Blaine Snitker as assistant varsity football coach (rate to be determined when 2017-2018 salary schedules are complete) and accept Mr. Snitker's resignation from his 7th & 8th grade football coaching position. The vote was all ayes. Motion carried.

REGULAR MONTHLY MEETING – FEBRUARY 20, 2017

9. Recommendation to accept the resignation of Joan Schwartz from her assistant varsity volleyball coaching position.
Motion by Baxter seconded by Waters to accept the resignation of Joan Schwartz from her assistant varsity volleyball coaching position. The vote was all ayes. Motion carried.
10. Recommendation to hire Patricia Dahlstrom as paraprofessional. (\$11.31)
Motion by Nordheim seconded by Melcher to hire Patricia Dahlstrom as paraprofessional. (\$11.31) The vote was all ayes. Motion carried.
- B. Recommendation to approve summer projects.
Motion by Waters seconded by Melcher to approve the following summer projects: East Elementary – replace cafeteria windows (\$16,411 – Mobile Glass), cabinets and sink in faculty room (cabinets \$3,056 – Beneke, sink \$696.49 – Kurth), Middle School/High School – new partitions in main bathroom (\$6,989.49 – Equipment and Furniture), painting (MS/HS bathrooms, West Elementary ceilings and classrooms: \$17,680 – Toms Painting), replace concrete (West Elementary sidewalks, East Elementary sidewalks and approach to dumpsters, MS/HS sidewalks: Kelly Concrete - \$24,995). The vote was all ayes. Motion carried.
- C. Recommendation to approve bid to replace and repair steam traps at East Elementary.
Motion by Nordheim seconded by Baxter to approve bid to replace and repair steam traps at East Elementary from C.H. McGuinness Co. of \$19,250. The vote was all ayes. Motion carried.
- D. Recommendation to approve Shive-Hattery proposal for Middle School and West Elementary Roof Improvements.
Motion by Melcher seconded by Waters to approve Shive-Hattery proposal for Middle School and West Elementary Roof Improvements. The vote was all ayes. Motion carried.
- E. Recommendation to approve Shive-Hattery proposal for Sports Complex Entrance Improvements.
Motion by Nordheim seconded by Melcher to approve Shive-Hattery proposal for Sports Complex Entrance Improvements. The vote was all ayes. Motion carried.
- F. Recommendation to approve bids for Middle School HVAC project.
Motion by Baxter seconded by Waters to approve the bid of \$242,494 (including Alternate No. 1) from Casper Plumbing and Heating for Middle School HVAC project. The vote was all ayes. Motion carried.
- G. Recommendation to approve 2017-2018 school calendar.
Motion by Waters seconded by Melcher to approve 2017-2018 school calendar. The vote was all ayes. Motion carried.
- H. Recommendation to approve Budget Guarantee Resolution.
Motion by Nordheim seconded by Baxter to approve Budget Guarantee Resolution. The vote was all ayes. Motion carried.
- I. Recommendation to approve out of state field trip to La Crosse, WI on March 31, 2017.
Motion by Waters seconded by Nordheim to approve out of state field trip to La Crosse, WI on March 31, 2017. The vote was all ayes. Motion carried.
- J. Recommendation to approve three out of state field trips for Afterschool Program in June 2017.
Motion by Melcher seconded by Waters to approve three out of state field trips for Afterschool Program in June 2017. The vote was all ayes. Motion carried.
- K. Recommendation to approve FFA field trip to state FFA Convention on April 9-11, 2017.
Motion by Baxter seconded by Nordheim to approve FFA field trip to state FFA Convention on April 9-11, 2017. The vote was all ayes. Motion carried.

REGULAR MONTHLY MEETING – FEBRUARY 20, 2017

- L. Recommendation to approve the Cooperative Swimming Agreement with Decorah for 2017-2018.
Motion by Nordheim seconded by Melcher to approve the Cooperative Swimming Agreement with Decorah for 2017-2018. The vote was all ayes. Motion carried.
- M. Recommendation to approve foreign exchange student.
Motion by Waters seconded by Baxter to approve foreign exchange student. The vote was all ayes. Motion carried.
- N. Recommendation to approve request for proposal for East Elementary security cameras.
Motion by Baxter seconded by Nordheim to approve request for proposal for East Elementary security cameras. The vote was all ayes. Motion carried.
- O. Recommendation to approve request for proposal for East Elementary desktops, chromebooks and printers.
Motion by Melcher seconded by Nordheim to approve request for proposal for East Elementary desktops, chromebooks and printers. The vote was all ayes. Motion carried.
- P. Recommendation to approve 2017-2018 district-wide software budget.
Motion by Waters seconded by Melcher to approve 2017-2018 district-wide software budget at \$88,319.97. The vote was all ayes. Motion carried.
- Q. Recommendation to approve three-year contract with Timberline for fiscal years 2018, 2019 and 2020.
Motion by Baxter seconded by Nordheim to approve three-year contract with Timberline for fiscal years 2018, 2019 and 2020. The vote was all ayes. Motion carried.
- R. Recommendation to approve the first reading of the following board policies: 410.1-Substitute Teachers.
Motion by Nordheim seconded by Melcher to approve the first reading of the following board policies: 410.1-Substitute Teachers. The vote was all ayes. Motion carried.
- S. Recommendation to approve Sunday open gyms from March 12th through July.
Motion by Waters seconded by Melcher to approve Sunday open gyms from March 12th through July. The vote was all ayes. Motion carried.
- IX. Adjournment
Motion by Melcher seconded by Nordheim to adjourn the meeting at 6:35 p.m. The vote was all ayes. Motion carried. The next regular monthly meeting of the Board will be held on Monday, March 20, 2017 at 5:30 p.m. in the high school library.

Allan L. Rissman
Board President

Jaime Curtin
Board Secretary