

A tour of the kitchen to review equipment needs was held at 5:00 p.m. Those attending were: Allan Rissman, Scott Melcher, Patty Nordheim, Tim Waters, Dave Herold, Julie Magner, Jen Garin, Joe Griffith, Randy Nordheim, Shawn Gordon, Bill Hennessy, Jaime Curtin and Eric Hendrickson.

ALLAMAKEE COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
MONDAY, APRIL 17, 2017 – HIGH SCHOOL LIBRARY
5:30 P.M.

I. Roll

Board Members: Allan Rissman, Scott Melcher, Patty Nordheim, Tom Baxter and Tim Waters;

Board Members absent: None;

Staff Members: Mike Hardy, Joe Griffith, Julie Askelson, Jen Garin, Randy Nordheim, Bill Hennessy, Brian Hilsabeck, Julie Magner, Shawn Gordon, Gretchen DeVore, Barbara Winter-Kelly, Darla Reed-Tinderholt, Michelle Finnegan, Sarah Palmer, JoAnn Knipfer Sherman, Jaime Curtin, Board Secretary and Dave Herold, Superintendent;

Visitors – Eric Hendrickson, Linda Groe, Allison Hagensick, Katie Hagensick, Emma Johnson, Caryssa Hermanson, Kyle Jones, Austyn Ede, Quinton Lewis;

Reporter – Brienne Eilers.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Baxter seconded by Nordheim to adopt the Agenda as presented. The vote was all ayes. Motion carried.

III. Minutes

Motion by Waters seconded by Melcher to approve the minutes of the Special Meeting on Tuesday, April 11, 2017 and the Regular Monthly Meeting on Monday, March 20, 2017. The vote was all ayes. Motion carried.

IV. Bills

Motion by Nordheim seconded by Melcher to approve the bills for payment as presented. The vote was all ayes. Motion carried.

V. Reports

A. Secretary's Financial

B. Activity Fund Report

C. School Lunch Report

Dave Herold, Superintendent, reported that the lunch account had a gain again this month, noting that counts continue to go up and the balance remains strong.

D. Superintendent's Report

Dave Herold, Superintendent, reported on graduation rates, noting that Iowa is among the highest in the nation, our school had a four-year average of 97% and 98% in 2015 and 2016, respectively. Mr. Herold also commented that the legislative session would conclude this week and that there are still a few educational bills alive, including statewide assessments, funding flexibility and operational sharing bills.

E. Principals' Reports

Julie Askelson, Waterville Elementary Principal, reported on FAST testing coming up next week as well as several field trips planned for the coming weeks. Mrs. Askelson also noted that the students really enjoyed their field trip to La Crosse, WI last month.

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Joe Griffith, East/West Elementary Principal, commended the elementary students on receiving several top place finishes in the VFW essay contest. Mr. Griffith also reported on several upcoming events, including West Elementary bowling (special thanks to Scott Oder), 3rd grade poetry parade, 4th grade states parade and 5th grade orientation.

Jen Garin, Middle School Principal, reported on the spring conference attendance (6th grade – 57%, 7th grade – 55% and 8th grade – 53%) and several upcoming events, including hunter education for 6th grade (special thanks to Ross Geredes and the Allamakee County Conservation), 8th grade visiting the new jail, FAST testing, the start of boys and girls track and the final band/vocal concert (May 8th). Ms. Garin also gave a special thanks to Lisa Snitker and the CenturyLink Clarke M. Williams Foundation for a Teachers and Technology grant of \$4,910 to be used for a new clear touch screen.

Dr. Mike Hardy, High School Principal, reported on the band students receiving 22 Division 1 ratings and several state finalists in the Smart Money essay contest. Dr. Hardy also reported on the upcoming play and Prom/Post Prom events.

Brian Hilsabeck, High School Assistant Principal/Activities Director, presented a mockup of the proposed window treatments for the high school entrance and examples of personalized room signs for both the middle school and high school classrooms.

F. Curriculum Report

Gretchen DeVore, Curriculum Director, reported on the Iowa Assessment results, noting we had excellent scores and are making great progress in our reading initiatives. Mrs. DeVore also reported on the status of the Civil Rights Data Report, her attendance at a technology conference in Des Moines and the upcoming Elementary STEAM days (May 15th, 17th, 19th).

G. Building and Grounds Report

Bill Hennessy, Buildings and Grounds Director, reported on the status of the Waterville gym roof (50% complete) and the plans have begun for preparing the fields for summer sports.

H. Technology Report

Shawn Gordon, Technology Director, reported on the status of the security cameras being installed at East Elementary and that he and Amy Wasson plan to attend the upcoming PowerSchool annual meeting.

I. Food Service Report

Julie Magner, Food Service Director, reported on several past and upcoming events keeping the kitchen staff busy, including the Dollars for Scholars breakfast, several field trip sack lunches and Muffins for Mom.

J. Transportation Report

Randy Nordheim, Transportation Director, reported on upcoming activities including many fieldtrips throughout the district as well as bus inspections scheduled for a week earlier.

K. 21st Century Report

Barbara Winters-Kelly, reported on the Middle School/Postville grant getting approved, noting we were one out of only eight school districts in the state that received this grant.

L. Other

Motion by Waters seconded by Nordheim to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Principals' Reports, Curriculum Report, Buildings and Grounds Report, Technology Report, Food Service Report, Transportation Report and 21st Century Report as presented. The vote was all ayes. Motion carried.

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VI. CommunicationsA. Information1. Presentation of 2017-18 SIAC Goals.

Darla Reed-Tinderholt, representing the School Improvement Advisory Committee, presented the committee's goals to the Board.

2. Review test scores.

Mr. Herold presented a Power Point on test scores.

B. Visitors

Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. No comments were made.

VII. Old BusinessA. Recommendation to approve the second reading of the following board policy:410.1-Substitute Teachers.

Motion by Melcher seconded by Waters to approve the second reading of the above Board Policy. The vote was all ayes. Motion carried.

VIII. New BusinessA. Personnel: (All staff recommended for hiring is pending a background check.)1. Recommendation to approve staff for the 21st Century After School Program.

Motion by Baxter seconded by Nordheim to approve the staff for the 21st Century After School Program. The vote was all ayes. Motion carried.

2. Recommendation to hire Teresa Reeg as preschool/pre-k special education teacher. (\$33,500).

Motion by Nordheim seconded by Waters to hire Teresa Reeg as preschool/pre-k special education teacher. (\$33,500) The vote was all ayes. Motion carried.

3. Recommendation to hire Lauren Obermann as elementary special education teacher. (\$34,636)

Motion by Baxter seconded by Melcher to hire Lauren Obermann as elementary special education teacher. (\$34,636) The vote was all ayes. Motion carried.

4. Recommendation to hire Shane Schellsmidt as 5-12 special education teacher. (\$41,297)

Motion by Waters seconded by Nordheim to hire Shane Schellsmidt as 5-12 special education teacher. (\$41,297) The vote was all ayes. Motion carried.

5. Recommendation to hire Lee Stegen as middle school yearbook advisor. (\$1,201)

Motion by Melcher seconded by Waters to hire Lee Stegen as middle school yearbook advisor. (\$1,201) The vote was all ayes. Motion carried.

6. Recommendation to accept the resignation of Madison Reiser from her paraprofessional position.

Motion by Nordheim seconded by Baxter to accept the resignation of Madison Reiser from her paraprofessional position. The vote was all ayes. Motion carried.

7. Recommendation to hire Daneshia Snitker as assistant varsity softball coach. (\$2,409)

Motion by Baxter seconded by Melcher to hire Daneshia Snitker as assistant varsity softball coach. (\$2,409) The vote was all ayes. Motion carried.

8. Recommendation to approve support staff, department heads and administrative salaries for 2017-2018.

Motion by Nordheim seconded by Waters to approve support staff, department heads and administrative salaries for 2017-2018. The vote was all ayes. Motion carried.

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9. Recommendation to accept the resignation of Ann Deering from her elementary teaching position, effective at the end of the school year.
Motion by Baxter seconded by Waters to accept the resignation of Ann Deering from her elementary teaching position, effective at the end of the school year. The vote was all ayes. Motion carried.
- B. Recommendation to approve an out of state field trip for the 5th grade to Villa Louis on May 9, 2017.
Motion by Melcher seconded by Nordheim to approve an out of state field trip for the 5th grade to Villa Louis on May 9, 2017. The vote was all ayes. Motion carried.
- C. Recommendation to approve Sunday open gyms for football.
Motion by Waters seconded by Melcher to approve Sunday open gyms for football. The vote was all ayes. Motion carried.
- D. Recommendation to approve revised Facilities and Room Request policy.
Motion by Baxter seconded by Nordheim to approve revised Facilities and Room Request policy. The vote was all ayes. Motion carried.
- E. Recommendation to approve bid for middle school roof gas line.
Motion by Waters seconded by Melcher to approve the bid from Casper Plumbing & Heating of \$8,527 for the middle school roof gas line. The vote was all ayes. Motion carried.
- F. Recommendation to approve bid for LED project.
Motion by Melcher seconded by Nordheim to approve the bid from Ken Kerr Electric of \$17,360.09 for the LED project. The vote was all ayes. Motion carried.
- G. Recommendation to approve bids for food service equipment.
Motion by Waters seconded by Melcher to approve the bid from Wilson Restaurant Supply of \$103,850 (with the option of upgrading to a 6-burner range in the middle school) for the food service equipment. The vote was all ayes. Motion carried.
- H. Recommendation to approve list of high school graduates, pending meeting all requirements.
Motion by Baxter seconded by Nordheim to approve list of high school graduates, pending meeting all requirements. The vote was all ayes. Motion carried.
- I. Recommendation to approve list of alternative high school graduates, pending meeting all requirements.
Motion by Waters seconded by Melcher to approve list of alternative high school graduates, pending meeting all requirements. The vote was all ayes. Motion carried.
- J. Recommendation to approve bid for high school window treatments.
Window treatments tabled to get more information.
- K. Recommendation to approve the AEA purchasing agreement for the school food program.
Motion by Baxter seconded by Waters to approve the AEA purchasing agreement for the school food program. The vote was all ayes. Motion carried.
- L. Recommendation to approve the summer feeding program.
Motion by Nordheim seconded by Melcher to approve the summer feeding program. The vote was all ayes. Motion carried.
- M. Recommendation to approve the Waterville 2017 summer programming sharing agreement with Postville Community School District.
Motion by Melcher seconded by Waters to approve the Waterville 2017 summer programming sharing agreement with Postville Community School District. The vote was all ayes. Motion carried.

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- N. Recommendation to approve music department New York trip in May 2018.
Motion by Nordheim seconded by Baxter to approve music department New York trip in May 2018. The vote was all ayes. Motion carried.
- O. Recommendation to approve the use of school buses for 2017 RAGBRAI.
Motion by Waters seconded by Baxter to approve the use of school buses for 2017 RAGBRAI. The vote was all ayes. Motion carried.
- P. Recommendation to approve bid for middle school/west elementary roof project.
Motion by Melcher seconded by Nordheim to approve the bid from Schwickert's Tecta America of \$896,456 for the middle school/west elementary roof project. The vote was all ayes. Motion carried.
- Q. Recommendation to approve the first reading of the following Board Policies:
200.1R1-Organizational Meeting Procedures, 210.2-Regular Meeting, 411.2-Classified Employee – Qualifications, Recruitment, Selection, 701.3-Financial Records, 506.1-Education Records Access, 506.1E1-Request of NonParent for Examination or Copies of Education Records, 506.1E2-Authorization for Release of Education Records, 506.1E3-Request for Hearing on Correction of Education Records, 506.1E4-Request for Examination of Education Records, 506.1E5-Notification of Transfer of Education Records, 506.1E6-Letter to Parent Regarding Receipt of a Subpoena, 506.1E7-Juvenile Justice Agency Information Sharing Agreement, 506.1E8-Annual Notice, 506.1R1-Use of Education Records Regulation, 506.2-Student Directory Information, 506.2E1-Authorization for Releasing Student Directory Information, 506.2R1-Use of Directory Information, 710.1-School Nutrition Program, 710.2-Free or Reduced Price Meals Eligibility, 710.4-Meal Charges.
Motion by Waters seconded by Baxter to approve the first reading of the above board policies. The vote was all ayes. Motion carried.

IX. Adjournment

Motion by Melcher seconded by Nordheim to adjourn the meeting at 6:37 p.m. The vote was all ayes. Motion carried. The next regular monthly meeting of the Board will be held on Monday, May 15, 2017 at 5:30 p.m. in the high school library.

Allan L. Rissman
Board President

Jaime Curtin
Board Secretary