

ALLAMAKEE COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
MONDAY, JULY 17, 2017 – HIGH SCHOOL LIBRARY  
5:30 P.M.

I. Roll

Board Members: Allan Rissman, Patty Nordheim, Tom Baxter and Tim Waters;

Board Members absent: Scott Melcher;

Staff Members: Randy Nordheim, Bill Hennessy, Shawn Gordon, Barb Winters-Kelly, Greg Criswell, Jaime Curtin, Board Secretary and Dave Herold, Superintendent;

Visitors – Dwight Jones;

Reporter – Brienne Eilers.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Nordheim seconded by Baxter to adopt the revised Agenda with the following additions: resignation of Greg Gordon from his custodian position and the approval of replacing the outdoor signs. The vote was all ayes. Motion carried.

III. Minutes

Motion by Waters seconded by Nordheim to approve the minutes of the Regular Monthly Meeting on Monday, June 26, 2017. The vote was all ayes. Motion carried.

IV. Bills

Motion by Baxter seconded by Waters to approve the bills for payment as presented. The vote was all ayes. Motion carried.

V. Reports

A. Secretary's Financial

B. Activity Fund Report

C. School Lunch Report

Dave Herold, Superintendent, reported that there was a loss in the lunch fund this month due to it being the end of the year. This is consistent with prior years. Mr. Herold noted the overall fund balance is still very strong.

D. Superintendent's Report

Dave Herold, Superintendent, reported on the status of the summer projects, discussed the District's involvement with RAGBRAI and invited the Board members to a meet and greet for all of the new teachers at 5:10 p.m. on August 21<sup>st</sup> (before the Board meeting) and a tour of completed summer projects following the August 21<sup>st</sup> Board meeting.

E. Principals' Reports

F. Curriculum Report

G. Building and Grounds Report

Bill Hennessy, Buildings and Grounds Director, updated the Board on the status of several projects. The Board was given an observation report that summarized issues that had been discovered when the contractors began work on the flat roof over the auditorium. The metal decking was found to be rusted and needed to be removed and replaced/cleaned. Mr. Hennessy will update the Board when estimates for this additional expense are known. Mr. Hennessy noted that the overall roof project is on schedule and weather permitting, the parking lots should be cleared out and only small finishing work left to be done by next Wednesday. Mr. Hennessy also stated that most of the kitchen appliances have been installed. Mr. Hennessy presented the Board

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with a sample of stucco that may need to be added to the bottom of the sports complex entrance. Mr. Hennessy will discuss the issue with Shive-Hattery and update the Board.

H. Technology Report

Shawn Gordon, Technology Director, reported that the East Elementary projects are now complete and discussed the upcoming eRegistration progress, noting that everything is ready for the August 1<sup>st</sup> opening date.

I. Food Service ReportJ. Transportation Report

Randy Nordheim, Transportation Director, commented on the vehicle mileage report included in the information section of the Board packet, noting that the miles for the year have been steady compared to prior years.

K. 21<sup>st</sup> Century Report

Barbara Winters-Kelly, stated that they are getting ready for the August 1<sup>st</sup> start date for summer school and noted that the 2017-18 budgets have been approved.

L. Other

Motion by Nordheim seconded by Baxter to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Buildings and Grounds Report, Technology Report, Transportation Report and 21<sup>st</sup> Century Report as presented. The vote was all ayes. Motion carried.

VI. CommunicationsA. Information1. Facility Usage Chart

Informational.

2. Rental Money Received 2016-2017 School Year

Informational.

3. Vehicle Mileage Report

Informational.

4. 2017 Summer Gym Schedule

Informational. Mrs. Curtin noted one change to the summer gym schedule: the use of the gym on 7/29 for a Girls' Basketball tournament has been removed.

B. Visitors

Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. No comments were made.

VII. Old BusinessA. Recommendation to approve student and teacher handbook changes for 2017-2018.

Motion by Baxter seconded by Waters to approve student and teacher handbook changes for 2017-2018. The vote was all ayes. Motion carried.

VIII. New BusinessA. Personnel: (All staff recommended for hiring is pending a background check.)1. Recommendation to approve staff for the 21st Century After School Program.

Motion by Nordheim seconded by Waters to approve staff for the 21st Century After School Program. The vote was all ayes. Motion carried.

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2. Recommendation to hire Gary Mitchell as a substitute bus driver, pending meeting all requirements.  
Motion by Baxter seconded by Nordheim to hire Gary Mitchell as a substitute bus driver, pending meeting all requirements. The vote was all ayes. Motion carried.
  3. Recommendation to approve the following volunteer football coaches: Jarod Dahlstrom, Frank Weymiller, Brody Baxter, Caleb Ferring and David Burrett.  
Motion by Waters seconded by Nordheim to approve the following volunteer football coaches: Jarod Dahlstrom, Frank Weymiller, Brody Baxter, Caleb Ferring and David Burrett. The vote was all ayes. Motion carried.
  4. Recommendation to approve Lexie Bieber as a volunteer cheer coach.  
Motion by Baxter seconded by Waters to approve Lexie Bieber as a volunteer cheer coach. The vote was all ayes. Motion carried.
  5. Recommendation to approve Brian Ahlstrom as a Girls' Basketball volunteer coach.  
Motion by Nordheim seconded by Baxter to approve Brian Ahlstrom as a Girls' Basketball volunteer coach. The vote was as follows: Ayes – Nordheim and Baxter; Opposed – Waters. Motion carried.
  6. Recommendation to accept the resignation of Greg Gordon from his custodian position.  
Motion by Waters seconded by Baxter to accept resignation of Greg Gordon from his custodian position. The vote was all ayes. Motion carried.
- B. Recommendation to approve the renewal of membership with the Iowa Association of School Boards.  
Motion by Nordheim seconded by Waters to approve the renewal of membership with the Iowa Association of School Boards. The vote was all ayes. Motion carried.
- C. Recommendation to approve the renewal of membership with the Iowa School Finance Information Services.  
Motion by Waters seconded by Nordheim to approve the renewal of membership with the Iowa School Finance Information Services. The vote was all ayes. Motion carried.
- D. Recommendation to approve the Nutrition Handbook.  
Motion by Baxter seconded by Waters to approve the Nutrition Handbook. The vote was all ayes. Motion carried.
- E. Recommendation to approve the student and adult lunch prices for 2017-2018.  
Motion by Waters seconded by Nordheim to approve the student and adult lunch prices for 2017-2018. The vote was all ayes. Motion carried.
- F. Recommendation to approve School Breakfast/Lunch Free and Reduced Policy.  
Motion by Baxter seconded by Waters to approve School Breakfast/Lunch Free and Reduced Policy. The vote was all ayes. Motion carried.
- G. Recommendation to approve the milk and bread bids.  
Motion by Nordheim seconded by Baxter to award the milk bid to Prairie Farms and the bread bid to Pan-O-Gold. The vote was all ayes. Motion carried.
- H. Recommendation to approve continuing the Backpack Program in 2017-2018.  
Motion by Waters seconded by Nordheim to approve continuing the Backpack Program in 2017-2018. The vote was all ayes. Motion carried.
- I. Recommendation to set the Legislative Priorities.  
Motion by Nordheim seconded by Waters to set the following Legislative Priorities: #19 – School Funding Policy, #3 – Preschool Funding, #20 – Supplemental State Aid and #8 – Special Education Funding. The vote was all ayes. Motion carried.

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- J. Recommendation to approve use of the high school gym for RAGBRAI.  
Motion by Baxter seconded by Waters to approve use of the high school gym for RAGBRAI. The vote was all ayes. Motion carried.
- K. Recommendation to approve changes in lodging and meal allowances for administrative directed travel.  
Motion by Waters seconded by Nordheim to approve a change in the lodging allowance from \$85.00 to \$125.00 per night and the dinner allowance from \$12.50 to \$15.00 for administrative directed travel. The vote was all ayes. Motion carried.
- L. Recommendation to approve the first reading of the following Board Policies: 302.2-Superintendent Contract and Contract Nonrenewal, 303.3-Administrator Contract and Contract Nonrenewal, 405.4-Licensed Employee Continuing Contracts, 405.9-Licensed Employee Probationary Status, 410.2-Summer School Licensed Employees, 505.2-Student Promotion – Retention – Acceleration, 603.2-Summer School Instruction.  
Motion by Nordheim seconded by Baxter to approve the first reading of the above Board Policies. The vote was all ayes. Motion carried.
- M. Recommendation to approve replacement of outdoor signs.  
Motion by Baxter seconded by Waters to table the approval of the replacement of outdoor signs to research more bids. The vote was all ayes. Motion carried.

IX. Adjournment

Motion by Waters seconded by Nordheim to adjourn the meeting at 6:10 p.m. The vote was all ayes. Motion carried. The next regular monthly meeting of the Board will be held on Monday, August 21, 2017 at 5:30 p.m. in the high school library.

Allan L. Rissman  
Board President

Jaime Curtin  
Board Secretary