

ALLAMAKEE COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
MONDAY, JANUARY 15, 2018 – HIGH SCHOOL LIBRARY
5:30 P.M.

I. Roll

Board Members present: Allan Rissman, Tom Baxter, Scott Melcher, Patty Nordheim and Tim Waters;
Board Members absent: None;
Staff Members: Jen Garin, Joe Griffith, Shawn Gordon, Bill Hennessy, Brian Hilsabeck, Randy Nordheim, Gretchen DeVore, Julie Magner, Sara Langland, Mike Hardy, Barb Winters-Kelly, Kelli Olson, Traci Byrnes, Michele Pladsen, Jaime Curtin, Board Secretary and Dave Herold, Superintendent;
Visitors: Bill Halvorson, Dave Davies;
Reporter: Brianne Eilers.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Nordheim seconded by Baxter to adopt the Agenda with the addition of item VIII. E. Sunday field trip for FBLA state officer. The vote was all ayes. Motion carried.

III. Minutes

Motion by Melcher seconded by Waters to approve the minutes of the Regular Monthly Meeting on Monday, December 18, 2017, the Work Session on Thursday, December 28, 2017 and the Special Meeting on Friday, January 5, 2018. The vote was all ayes. Motion carried.

IV. Bills

Motion by Baxter seconded by Nordheim to approve the bills for payment as presented. The vote was all ayes. Motion carried.

V. Reports

A. Secretary's Financial

B. Activity Fund Report

C. School Lunch Report

Dave Herold, Superintendent, reported that there was a small gain this month. Mr. Herold also reported that there is still a loss for the year-to-date due to the equipment purchases at the beginning of the year, but lunch counts are good and the overall balance is still very strong.

D. Superintendent's Report

Dave Herold, Superintendent, thanked Norplex for the donation of \$1,000 for STEM programs. Mr. Herold noted that the collaboration with Norplex throughout the years has been very beneficial to the district's STEM and CTE programs. Mr. Herold discussed a few options regarding make up days and asked to schedule a special meeting on Tuesday, February 6 at 7:00 AM to possibly discuss those options further and approve some personnel items.

E. Principals' Reports

Joe Griffith, East/West Elementary Principal, reported on a survey sent to all Waterville parents to help guide the transition committee. Mr. Griffith also reported that all students (PK-2) will be attending a live performance at Luther on February 27.

Jen Garin, Middle School Principal/Activities Director, reported on the first semester awards ceremony, the recent Patriot's Pen contest and the upcoming Middle School play to be held March 2 at 7:00 PM.

Brian Hilsabeck, High School Assistant Principal/Activities Director, briefly discussed the possibility of a memorial golf tournament for Dave Schoeberlein.

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Dr. Mike Hardy, High School Principal, congratulated Sean Liddiard on his state qualifying essay and reported on the status of the house project.

- F. Curriculum Report
Gretchen DeVore, Curriculum Director, reported on the recent district-wide professional development day and that the FAST testing window is now open.
- G. Building and Grounds Report
Bill Hennessy, Building and Grounds Director, reported that all heating systems have been working well this winter and he is working on finalizing the summer projects list to be approved next month. Mr. Hennessy also noted that he will be meeting with architects in the next week to discuss upcoming projects.
- H. Technology Report
Shawn Gordon, Technology Director, reported on the Clarity/Brightbytes survey going out to all parents and staff in the next week. Mr. Gordon stated that he will be evaluating the district's software and hardware needs for the next school year.
- I. Food Service Report
- J. Transportation Report
- K. 21st Century Report
Barbara Winters-Kelly, reported on a few of the new clubs this year including the fishing club and the cross-stitch club.
- L. Other

Motion by Melcher seconded by Nordheim to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Principals' Reports, Curriculum Report, Building and Grounds Report, Technology Report, Food Service Report, Transportation Report and 21st Century Report as presented. The vote was all ayes. Motion carried.

VI. Communications

- A. Information
 - 1. Vehicle Mileage Report
Informational
 - 2. Needs Assessment
Mr. Herold presented the results of the needs assessment compiled by the Iowa Association of School Boards.
 - 3. School Report Card
Mr. Herold reported on factors included/rated on school report card. He discussed each building's rating.
 - 4. TLC Report
TLC Team members, Kelli Olson, Traci Byrnes, Michele Pladsen gave a presentation on the progress they have made during the first year and a half of the TLC program.
- B. Visitors
Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. No comments were made.

VII. Old Business - None

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VIII. New Business

- A. Personnel: (All staff hired and volunteers are subject to a satisfactory background check.)
1. Recommendation to accept the resignation of Randy Nordheim from his Transportation Director position due to retirement, effective June 30, 2018.
Motion by Waters seconded by Melcher to accept the resignation of Randy Nordheim from his Transportation Director position due to retirement, effective June 30, 2018. The vote was all ayes. Motion carried.
 2. Recommendation to accept the resignation of Amanda Eggerichs from her Elementary teaching position, effective at the end of the 2017-18 school year.
Motion by Nordheim seconded by Baxter to accept the resignation of Amanda Eggerichs from her Elementary teaching position, effective at the end of the 2017-18 school year. The vote was all ayes. Motion carried.
 3. Recommendation to Involuntary Transfer Lisa VanderKolk from her current assignment at Waterville Elementary to Kindergarten at West Elementary for the 2018-19 school year.
Motion by Melcher seconded by Waters to Involuntary Transfer Lisa VanderKolk from her current assignment at Waterville Elementary to Kindergarten at West Elementary for the 2018-19 school year. The vote was all ayes. Motion carried.
 4. Recommendation to Involuntary Transfer Amanda Voight from her current assignment at Waterville Elementary to 2nd Grade at West Elementary for the 2018-19 school year.
Motion by Baxter seconded by Nordheim to Involuntary Transfer Amanda Voight from her current assignment at Waterville Elementary to 2nd Grade at West Elementary for the 2018-19 school year. The vote was as follows: Ayes – Baxter, Nordheim, Waters, Rissman; Abstain – Melcher. Motion carried.
 5. Recommendation to Involuntary Transfer Julie Connor from her current assignment at Waterville Elementary to 3rd Grade at East Elementary for the 2018-19 school year.
Motion by Nordheim seconded by Waters to Involuntary Transfer Julie Connor from her current assignment at Waterville Elementary to 3rd Grade at East Elementary for the 2018-19 school year. The vote was all ayes. Motion carried.
 6. Recommendation to hire Bryce Bahr as a substitute bus driver, pending meeting all requirements.
Motion by Baxter seconded by Melcher to hire Bryce Bahr as a substitute bus driver, pending meeting all requirements. The vote was all ayes. Motion carried.
 7. Recommendation to approve Early Retirement Agreement with Dave Herold.
Motion by Nordheim seconded by Baxter to approve Early Retirement Agreement with Dave Herold. The vote was all ayes. Motion carried.
- B. Recommendation to approve pre-school tuition rates for 2018-19.
Motion by Waters seconded by Melcher to approve pre-school tuition rates for 2018-19. The vote was all ayes. Motion carried.
- C. Recommendation to approve PICC and Contracted Classes for second semester.
Motion by Melcher seconded by Nordheim to approve PICC and Contracted Classes for second semester. The vote was all ayes. Motion carried.
- D. Recommendation to approve bids for irrigation system.
Motion by Baxter seconded by Waters to approve bid from Turf & Landscaping of \$14,348.39 for the irrigation system. The vote was all ayes. Motion carried.
- E. Recommendation to approve Sunday field trip for state FBLA vice president.
Motion by Melcher seconded by Waters to approve Sunday field trip for state FBLA vice president. The vote was all ayes. Motion carried.

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IX. Adjournment

Motion by Melcher seconded by Baxter to adjourn the meeting at 6:35 p.m. The vote was all ayes Motion carried. The next regular monthly meeting of the Board will be held on Monday, February 19, 2018 at 5:30 p.m. in the High School library.

Allan L. Rissman
Board President

Jaime Curtin
Board Secretary