

ALLAMAKEE COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
WEDNESDAY, FEBRUARY 21, 2018 – HIGH SCHOOL LIBRARY
5:30 P.M.

DUE TO INCLEMENT WEATHER, THE REGULAR MONTHLY MEETING WAS RESCHEDULED FROM MONDAY, FEBRUARY 19, 2018 TO WEDNESDAY, FEBRUARY 21, 2018

I. Roll

Board Members present: Allan Rissman, Tom Baxter, Scott Melcher and Patty Nordheim;

Board Members absent: Tim Waters;

Staff Members: Jen Garin, Joe Griffith, Shawn Gordon, Bill Hennessy, Randy Nordheim, Gretchen DeVore, Mike Hardy, Julie Askleson, Michele Pladsen, Amanda Voight, DJ Scholtes, Amanda Jellings, Carlyn Lechtenburg, Jaime Curtin, Board Secretary and Dave Herold, Superintendent;

Visitors: Mullen Wacker, Casey Stadler, Kevin Bills, Tiffany Ghegan, Charles Ghegan, Lauren Elliott, Amy Russell, Stephen Russell, Logan Lubahn, Troy Lubahn, Lia Maffini, Alex Grampovnik, Drew Richards, Vickie Knutson, Eric Sellers, Scot Knudtson and John Ellingson.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Nordheim seconded by Melcher to adopt the Agenda with the deletion of item VI. A. 3. Waterville School Library Update. The vote was all ayes. Motion carried.

III. Minutes

Motion by Baxter seconded by Nordheim to approve the minutes of the Regular Monthly Meeting on Monday, January 15, 2018 and the Special Meetings on Tuesday, February 6, 2018 and Monday, February 12, 2018. The vote was all ayes. Motion carried.

IV. Bills

Motion by Melcher seconded by Baxter to approve the bills for payment as presented. The vote was all ayes. Motion carried.

V. Reports

A. Secretary's Financial

Jaime Curtin, Board Secretary, briefly discussed the recent financial audit, noting it went well and was filed about two months earlier than last year.

B. Activity Fund Report

C. School Lunch Report

Dave Herold, Superintendent, reported that there was a gain in the Lunch Fund again this month and although the year-to-date balance was down from last year due to equipment purchases, the overall balance still remained strong.

D. Superintendent's Report

Dave Herold, Superintendent, reported that the savings from AEA Purchasing was over \$65,000 for the year. Mr. Herold stated that IPERS rates will be increasing July 1, 2018, which will impact staff salary increases. Mr. Herold also commented on several legislative bills that are still alive, including the SAVE extension, transportation equalization, operational sharing and SSA. Mr. Herold informed everyone of a guest speaker, Aaron Thomas, to address all 5-12 students and the community on March 13, 2018.

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E. Principals' Reports

Julie Askelson, Waterville Elementary Principal, thanked all of the Waterville staff for helping out during her absence. Mrs. Askelson also discussed several recent and upcoming events, including recent visit by meteorologist Eileen Loan, an upcoming field trip to La Crosse, WI and upcoming visit from native author Mary Evanson Bleckwehl.

Joe Griffith, East/West Elementary Principal, briefly reported on the hiring process for the Elementary positions to be approved later in the meeting. Mr. Griffith also discussed several initiatives being taken to help promote positive behavior including weekly kindness lessons, additional guidance lessons, an anti-bullying parent contract, increased supervision in problem areas and nationally known youth motivator, Joe Beckman, scheduled to speak to all 3-6 students on February 22, 2018.

Jen Garin, Middle School Principal/Activities Director, reported on the interview process for the Middle School band instructor. Ms. Garin also reported that the 6th Grade completed FAST testing and are still working on some make-up Iowa Assessments. Ms. Garin also discussed several upcoming events including the Pops Concert, middle school play, the 5-12 band concert and the middle school band contest.

Brian Hilsabeck, High School Assistant Principal/Activities Director (Mr. Hilsabeck's report was given by Dr. Hardy), congratulated Matt Rozzell on his 15th place finish at the state bowling tournament and Tristan Hansmeier on his 6th place finish at the state wrestling tournament.

Dr. Mike Hardy, High School Principal, congratulated Sean Liddiard on advancing to Washington D.C. for his essay. Mr. Hardy also reported on upcoming drivers education classes, the student success program and the status of the house project.

F. Curriculum Report

Gretchen DeVore, Curriculum Director, reported on several projects including analyzing the FAST results, working on blended/flipped classrooms, assessing the new social studies standards and working with the TLC team on the year-end report.

G. Building and Grounds Report

Bill Hennessy, Building and Grounds Director, reported that all heating issues have been resolved and he is finalizing the summer projects schedule.

H. Technology Report

Shawn Gordon, Technology Director, reported on the Clarity/Brightbytes survey, noting there has been a lot of good feedback. Mr. Gordon also reported the hardware rotation is on West Elementary for this year, so he has met with Mr. Griffith and staff to discuss their wants and needs.

I. Food Service ReportJ. Transportation Report

Randy Nordheim, Transportation Director, reported that the new bus will arrive within the next month and the new insulation in the bus garage has been much appreciated.

K. 21st Century ReportL. Other

Motion by Nordheim seconded by Baxter to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Principals' Reports, Curriculum Report, Building and Grounds Report, Technology Report, Food Service Report, Transportation Report and 21st Century Report as presented. The vote was all ayes. Motion carried.

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VI. CommunicationsA. Information

1. West Elementary Presentation, Number Talks – Amanda Jellings
Amanda Jellings, 1st Grade Teacher, and Michele Pladsen, Instructional Coach, gave a PowerPoint presentation on visual exercises used to promote the students' math sense. They shared a video of Ms. Jellings during one of her exercises and had the group practice on an exercise.
2. Schoeberlein Memorial Presentation
Carlyn Lechtenburg, Art Teacher and former basketball player, gave a PowerPoint presentation on dedicating the high school gym to former girls' basketball coach, Dave Schoeberlein.
3. Waterville School Library Update – Lisa Snitker
This item was deleted.

B. Visitors

Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. Charles Ghegan, an elementary parent, commented on the upcoming assemblies and other programs being put into place. Mr. Ghegan voiced his concerns regarding the punishment policies over bullying. Mr. Rissman thanked him for his comments and said the Board would take his concerns under advisement.

VII. Old Business - NoneVIII. New BusinessA. Personnel: (All staff hired and volunteers are subject to a satisfactory background check.)

1. Recommendation to approve staff for the 21st Century After School Program.
Motion by Melcher seconded by Nordheim to approve staff for the 21st Century After School Program. The vote was all ayes. Motion carried.
2. Recommendation to hire the following individuals for the 2018-19 school year (rates to be determined when the 2018-19 salary schedules are complete):
 - a) Timothy Lund – Middle School Band
 - b) Bethany Noble – Title I (West Elementary)
 - c) Kirsten Burrett – 2nd Grade
 - d) Danielle Bucknell – 4th Grade
 - e) Laurie Adrian – 4th Grade
 - f) Daneshia Snitker – 5th Grade

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 - a) Timothy Lund – Middle School Band
 - b) Bethany Noble – Title I (West Elementary)
 - c) Kirsten Burrett – 2nd Grade
 - d) Danielle Bucknell – 4th Grade
 - e) Laurie Adrian – 4th Grade
 - f) Daneshia Snitker – 5th Grade

The vote was all ayes. Motion carried.
3. Recommendation to hire Shane Schellsmidt as the head varsity softball coach. (\$3,780)
Motion by Baxter seconded by Melcher to hire Shane Schellsmidt as the head varsity softball coach. (\$3,780) The vote was all ayes. Motion carried.

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4. Recommendation to approve Amy Wasson, Mike Shupe, Greg Criswell, Lauren Kerian and Bridget Dolan as girls' track volunteer coaches.
Motion by Melcher seconded by Nordheim to approve Amy Wasson, Mike Shupe, Greg Criswell, Lauren Kerian and Bridget Dolan as girls' track volunteer coaches. The vote was all ayes. Motion carried.
 5. Recommendation to approve Morgan McMillian as boys' and girls' golf volunteer coach.
Motion by Nordheim seconded by Baxter to approve Morgan McMillian as boys' and girls' golf volunteer coach. The vote was all ayes. Motion carried.
- B. Recommendation to approve summer projects.
Motion by Melcher seconded by Baxter to approve the following summer projects: East Elementary – Faculty Bathroom (Plumbing: Casper - \$3,000; Cabinetry/Shelving/Vanity: Sweeney Builders - \$2,243), Door off of Stage (Mobile Glass - \$2,070), Rubber Roof (Moss Roofing - \$5,892); West Elementary – Bathroom Partitions (Premier Furniture - \$14,459.85); Middle School/High School – Classroom LED Lights (Kerr Electric - \$62,422.51), A/C in Tech Room (Winona Controls - \$7,750), Classroom Doors (Doors: Doors Inc - \$39,828; Labor: Sweeney Builders - \$8,924), Shop Garage Doors (Hankes Garage Doors - \$8,115.30), Painting (Tom's Painting - \$36,987). The vote was all ayes. Motion carried.
 - C. Recommendation to approve proposal from ISG/Struxture for the East Elementary kitchen renovation project.
Motion by Baxter seconded by Melcher to approve proposal from ISG/Struxture for the East Elementary kitchen renovation project. The vote was all ayes. Motion carried.
 - D. Recommendation to approve proposal from ISG/Struxture for the Middle School electrical project.
Motion by Melcher seconded by Nordheim to approve proposal from ISG/Struxture for the Middle School electrical project. The vote was all ayes. Motion carried.
 - E. Recommendation to approve bids for lawn mowers.
Motion by Nordheim seconded by Melcher to approve the bid from John Deere of \$26,742.87 (after trade-ins) for three lawn mowers. The vote was all ayes. Motion carried.
 - F. Recommendation to approve 2018-19 software budget.
Motion by Nordheim seconded by Baxter to approve 2018-19 software budget. The vote was all ayes. Motion carried.
 - G. Recommendation to approve Budget Guarantee Resolution.
Motion by Melcher seconded by Baxter to approve Budget Guarantee Resolution. The vote was all ayes. Motion carried.
 - H. Recommendation to accept and place on file fiscal year 2017 audit report.
Motion by Nordheim seconded by Melcher to accept and place on file fiscal year 2017 audit report. The vote was all ayes. Motion carried.
 - I. Recommendation to approve summer feeding program.
Motion by Baxter seconded by Melcher to approve summer feeding program. The vote was all ayes. Motion carried.
 - J. Recommendation to approve Sunday open gyms for boys' basketball.
Motion by Melcher seconded by Nordheim to approve Sunday open gyms for boys' basketball. The vote was all ayes. Motion carried.
 - K. Recommendation to approve Luther College Education Student Involvement plan.
Motion by Baxter seconded by Nordheim to approve Luther College Education Student Involvement plan. The vote was all ayes. Motion carried.

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IX. Adjournment

Motion by Melcher seconded by Nordheim to adjourn the meeting at 7:03 p.m. The vote was all ayes Motion carried. The next regular monthly meeting of the Board will be held on Monday, March 19, 2018 at 5:30 p.m. in the High School library.

Allan L. Rissman
Board President

Jaime Curtin
Board Secretary