

ALLAMAKEE COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
MONDAY, MARCH 19, 2018 – HIGH SCHOOL LIBRARY  
5:30 P.M.

I. Roll

Board Members present: Allan Rissman, Tom Baxter, Scott Melcher, Tim Waters and Patty Nordheim;  
Board Members absent: None;  
Staff Members: Jen Garin, Joe Griffith, Shawn Gordon, Bill Hennessy, Randy Nordheim, Gretchen DeVore, Mike Hardy, Julie Askleson, Julie Magner, Brian Hilsabeck, Carlyn Lechtenburg, Lisa Snitker, Liz Fish, Jaime Curtin, Board Secretary and Dave Herold, Superintendent;  
Visitors: Bailey Mathis, Linda Groe, Casey Stadler, Samantha Collins, Tim Fish and Kevin Dixon;  
Reporter: Brianne Eilers.

Allan L. Rissman, Board President, called the meeting to order.

II. Agenda

Motion by Nordheim seconded by Baxter to adopt the revised Agenda as presented. The vote was all ayes. Motion carried.

III. Minutes

Motion by Melcher seconded by Waters to approve the minutes of the Regular Monthly Meeting on Wednesday, February 21, 2018 and the Special Meetings on Monday, February 26, 2018 and Monday, March 5, 2018. The vote was all ayes. Motion carried.

IV. Bills

Motion by Baxter seconded by Nordheim to approve the bills for payment as presented. The vote was all ayes. Motion carried.

V. Reports

A. Secretary's Financial

Jaime Curtin, Board Secretary, reported on a few items to be approved later in the agenda, including the budget and levies for 2018-19 and amending the 2017-18 budget.

B. Activity Fund Report

C. School Lunch Report

Dave Herold, Superintendent, reported that the lunch fund continues to have a healthy balance even though the numbers were down in February due to less days in the month compared to prior years.

D. Superintendent's Report

Dave Herold, Superintendent, reported on several legislative bills that affect education. Mr. Herold commented on two bills that have passed are the transportation equity bill and the 1% increase in SSA, noting that Allamakee CSD will receive \$279k in FY19 for transportation equity and he shared a map of Iowa showing how much "new money" each district will receive. Mr. Herold commented on two bills that are still alive: operational sharing and the SAVE extension. Mr. Herold also explained that in order to keep class sizes down, there would be an additional section of kindergarten next year due to higher numbers than anticipated during round up.

E. Principals' Reports

Julie Askleson, Waterville Elementary Principal, reported on recent and upcoming events at Waterville Elementary including: rescheduled La Crosse fieldtrip, attending the matinee showing of the Middle School play, band concert and joining West Elementary on a field trip to Luther

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College. Mrs. Askelson also praised Tade McComick, Waterville Elementary 3<sup>rd</sup> grader, for leading the Senate in the Pledge of Allegiance at the Iowa State Capital on REC Day on the Hill. Joe Griffith, East/West Elementary Principal, reported on the recent speakers – Joe Beckman and Aaron Thomas. Mr. Griffith also commented on the latest Waterville transition events, noting the students seemed to enjoy spending time at West and East and that the open house was well attended. Mr. Griffith also briefly discussed the Vision to Learn initiative, noting 25 students were given glasses and 28 more are scheduled for the next visit.

Jen Garin, Middle School Principal/Activities Director, reported on the past month of events, including band concerts/contests and the play. Ms. Garin also noted that the Iowa Assessments are complete and should be ready to review for parent-teacher conferences next week. Ms. Garin commented on the upcoming events, including the 8th grade field trip to Des Moines, the semi-formal dance, hunter education (thanks to Ross Geerdes and the Allamakee County Conservation Board) and the start of track (noting participation of 95 students between boys and girls in 7th and 8th grade).

Brian Hilsabeck, High School Assistant Principal/Activities Director, reported on the participation numbers in spring activities. Mr. Hilsabeck also mentioned that there will be a mock crash the week before prom.

Dr. Mike Hardy, High School Principal, reported on several recent and upcoming events including the Student Council blood drive held March 19<sup>th</sup>, the state FBLA conference (the Waukon Chapter placed 2<sup>nd</sup> overall and had two students elected for state office), the National Honor Society induction ceremony to be held March 22<sup>nd</sup> and parent-teacher conferences next week.

F. Curriculum Report

Gretchen DeVore, Curriculum Director, reported on several projects including setting the teachers' professional development for the 2018-19 school year, preparing for math assessments and being selected as one of the pilot schools for positive and effective interventions as well as the TLC program.

G. Building and Grounds Report

Bill Hennessy, Building and Grounds Director, reported on the status of the industrial technology ventilation project as well as the irrigation project, scheduled to start in mid-April.

H. Technology Report

Shawn Gordon, Technology Director, stated that Erate has been filed for the internet connections and reported on the Help Desk tickets for the month.

I. Food Service Report

Julie Magner, Food Service Director, reported on the Northeast Iowa chapter meeting that was held in Waukon this year and noted that all of the food service directors were very impressed with our kitchen facilities and equipment.

J. Transportation Report

Randy Nordheim, Transportation Director, reported that the new bus has arrived and it is equipped with an additional camera, making it easier to catch the license plate of vehicles not stopping for buses.

K. 21<sup>st</sup> Century Report

L. Other

Motion by Melcher seconded by Waters to approve the Secretary's Financial Report, Activity Fund Report, School Lunch Report, Superintendent's Report, Principals' Reports, Curriculum Report, Building and Grounds Report, Technology Report, Food Service Report, Transportation Report and 21<sup>st</sup> Century Report as presented. The vote was all ayes. Motion carried.

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VI. CommunicationsA. Information1. Waterville School Library Update – Lisa Snitker

Lisa Snitker, K-12 Librarian, discussed the plans for the books and library furniture at Waterville Elementary.

B. Visitors

Allan L. Rissman, Board President, welcomed the visitors and asked if there was anything anyone wished to comment on the agenda. No comments were made.

VII. Old Business - NoneVIII. New BusinessA. Personnel: (All staff hired and volunteers are subject to a satisfactory background check.)1. Recommendation to approve the voluntary transfer of Peyton Lapel to the K-12 TAG teaching position.

Motion by Melcher seconded by Waters to approve the voluntary transfer of Peyton Lapel to the K-12 TAG teaching position. The vote was all ayes. Motion carried.

2. Recommendation to hire Marcus Bell as the Technology Assistant. (\$15.50/hour)

Motion by Baxter seconded by Nordheim to hire Marcus Bell as the Technology Assistant. (\$15.50/hour) The vote was all ayes. Motion carried.

3. Recommendation to hire Jay Mathis as Superintendent. (\$149,500)

Motion by Nordheim seconded by Waters to hire Jay Mathis as Superintendent. (\$149,500) The vote was all ayes. Motion carried.

4. Recommendation to approve support staff, department heads and administrative salaries for 2018-19.

Motion by Melcher seconded by Nordheim to approve support staff, department heads and administrative salaries for 2018-19. The vote was all ayes. Motion carried.

B. Recommendation to approve technology bids.

Motion by Nordheim seconded by Waters to approve the following technology bids: 1 desktop computer and 2 monitors (Sterling Computers - \$1,020); 19 Projectors (Midwest Computer Products - \$30,746.56); 12 Document Camera (Midwest Computer Products - \$4,788); Security Cameras (Five Star Telecom - \$14,310.98); West Elementary iPads – iPads (Apple EDU - \$14,875), iPad Cases (CDW-G - \$1,787.52), Charging Cart (Sterling Computers - \$2,890); Relocate Waterville Phone System (Marco - \$4,777.75). The vote was all ayes. Motion carried.

C. Recommendation to approve 2018-19 Technology Plan.

Motion by Melcher seconded by Baxter to approve 2018-19 Technology Plan. The vote was all ayes. Motion carried.

D. Recommendation to approve the following Levies for 2018-19 for the proposed budget: Physical Plant and Equipment Levy (PPEL) .33, Voted PPEL .2335, Management .55933, Debt Service .29553.

Motion by Baxter seconded by Nordheim to approve the following Levies for 2018-19 for the proposed budget: Physical Plant and Equipment Levy (PPEL) .33, Voted PPEL .2335, Management .55933, Debt Service .29553. The vote was all ayes. Motion carried.

E. Recommendation to set a date for the public hearing on the 2018-19 budget.

Motion by Waters seconded by Melcher to set the public hearing on the 2018-19 budget for Tuesday, April 10, 2018 at 7:00 am. The vote was all ayes. Motion carried.

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- F. Recommendation to set a date for the public hearing on amending the 2017-18 budget.  
Motion by Melcher seconded by Baxter to set the public hearing on amending the 2017-18 budget for Tuesday, April 10, 2018 at 7:00 am. The vote was all ayes. Motion carried.
- G. Recommendation to set the last day of school as May 25, 2018 (3 hour early out), pending meeting the 1080 hour requirement and to have full days of school on April 11th and 25th instead of 3 hour early outs.  
Motion by Melcher seconded by Baxter to set the last day of school as May 25, 2018 (3 hour early out), pending meeting the 1080 hour requirement and to have full days of school on April 11th and 25th instead of 3 hour early outs. The vote was all ayes. Motion carried.
- H. Recommendation to set a date for the public hearing on the 2018-19 school calendar.  
Motion by Waters seconded by Nordheim to set the public hearing on the 2018-19 school calendar for Tuesday, April 10, 2018 at 7:00 am. The vote was all ayes. Motion carried.
- I. Recommendation to offer voluntary employee paid dental insurance through the Northeast Iowa Schools Insurance Trust.  
Motion by Nordheim seconded by Waters to offer voluntary employee paid dental insurance through the Northeast Iowa Schools Insurance Trust. The vote was all ayes. Motion carried.
- J. Recommendation to approve the AEA purchasing agreement for the school food program.  
Motion by Baxter seconded by Melcher to approve the AEA purchasing agreement for the school food program. The vote was all ayes. Motion carried.
- K. Recommendation to approve bid for middle school floor scrubber.  
Motion by Waters seconded by Nordheim to approve the bid of \$11,905.25 from Dalco for the middle school floor scrubber. The vote was all ayes. Motion carried.
- L. Recommendation to approve Cooperative Swimming Agreement for 2018-19.  
Motion by Baxter seconded by Nordheim to approve Cooperative Swimming Agreement for 2018-19. The vote was all ayes. Motion carried.
- M. Recommendation to approve the Director of Buildings and Grounds Sharing Agreement with Eastern Allamakee for 2018-19.  
Motion by Waters seconded by Melcher to approve the Director of Buildings and Grounds Sharing Agreement with Eastern Allamakee for 2018-19. The vote was all ayes. Motion carried.
- N. Recommendation to approve the Director of Transportation Sharing Agreement with Eastern Allamakee for 2018-19.  
Motion by Nordheim seconded by Baxter to approve the Director of Transportation Sharing Agreement with Eastern Allamakee for 2018-19. The vote was all ayes. Motion carried.
- O. Recommendation to approve the Human Resource Director Sharing Agreement with Postville for 2018-19  
Motion by Waters seconded by Melcher to approve the Human Resource Director Sharing Agreement with Postville for 2018-19. The vote was all ayes. Motion carried.
- P. Recommendation to approve the Guidance Counselor Sharing Agreement with North Winneshiek for 2018-19.  
Motion by Melcher seconded by Baxter to approve the Guidance Counselor Sharing Agreement with North Winneshiek for 2018-19. The vote was all ayes. Motion carried.
- Q. Recommendation to approve the Curriculum Coordinator Sharing Agreement with South Winneshiek for 2018-19.  
Motion by Nordheim seconded by Baxter to approve the Curriculum Coordinator Sharing Agreement with South Winneshiek for 2018-19. The vote was all ayes. Motion carried.

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- R. Recommendation to approve Schoeberlein memorial.  
Motion by Melcher seconded by Nordheim to approve naming the high school gymnasium the Dave Schoeberlein Memorial Gymnasium with a ceremony to take place at the first girls' basketball game next year. The vote was all ayes. Motion carried.
- S. Recommendation to approve the first reading of the following Board Policy: 500-Objectives for Equal Educational Opportunities for Students.  
Motion by Waters seconded by Melcher to approve the first reading of the following Board Policy: 500-Objectives for Equal Educational Opportunities for Students. The vote was all ayes. Motion carried.
- T. Recommendation to approve resolution to dispose of real estate.  
Motion by Baxter seconded by Waters to approve the following resolution: RESOLVED, that the Board of Directors of the Allamakee Community School District shall dispose of the real estate owned by the District and located in Waterville, Iowa 52170, by taking bids and conveying the same as set forth in the attached Notice of Sale of Public School Property in Waterville, Iowa by the Allamakee Community School District. The vote was all ayes. Motion carried.
- U. Recommendation to approve resolution to set a date for the public hearing and the terms and conditions on disposal of real estate.  
Motion by Baxter seconded by Waters to approve the following resolution: RESOLVED, that the Board of Directors shall hold a public hearing on the Resolution previously adopted to dispose of real estate in Waterville, Iowa; that public hearing shall take place on Tuesday, April 10, 2018 during the special Board meeting at 7:00 a.m. at the district office, 1059 Third Avenue N.W., Waukon, Iowa 52172; that notice of hearing, as set forth on the attached Notice adopted by Resolution, shall be published at least once, not less than ten days but not more than twenty days prior to the date of the public hearing; that said publication to be in a newspaper of general circulation within the district; and that, upon public hearing, the Board may make final determination on the disposal of said real estate. The vote was all ayes. Motion carried.
- V. Recommendation to approve KCL/StruXture plans for Middle School/West Elementary electrical project and East Elementary kitchen project.  
Motion by Nordheim seconded by Waters to approve KCL/StruXture plans for Middle School/West Elementary electrical project and East Elementary kitchen project with the changes to the kitchen bathroom. The vote was all ayes. Motion carried.

IX. Adjournment

Motion by Melcher seconded by Baxter to adjourn the meeting at 6:47 p.m. The vote was all ayes. Motion carried. The next regular monthly meeting of the Board will be held on Monday, April 16, 2018 at 5:30 p.m. in the High School library.

Allan L. Rissman  
Board President

Jaime Curtin  
Board Secretary